

# Minutes

April 25, 2014

Minutes of the Altona Community Foundation Board of Directors held on Friday, April 25, 2014 at 12:00 pm at Golden West Broadcasting boardroom.

Present were: president, Darrell Friesen; vice-president, Byron Loeppky; Harv Kroeker; Perry Batchelor; Brenda Thiesen; Steve Siemens and Brad Derksen.

Regrets: John Teichroeb and Carol Braun

1. Call to Order

President Darrell Friesen called the meeting to order at 12:00 p.m.

2. Review of the Agenda

**MOTION: Perry Batchelor – moved – Brenda Thiesen – seconded – THAT** the agenda is approved as circulated.

**CARRIED.**

3. Review of Previous Minutes

**MOTION: Perry Batchelor – moved – Brad Derksen – seconded - THAT** the minutes of the meeting held March 28, 2014 are adopted as circulated.

**CARRIED.**

4. Financial

- John emailed the attached 2 financial reports to be presented to the board.
- Reports were distributed to all board members for review.
- John reported that all financial information has been moved over to Quick Books 2014, we can now run more detailed reports including up-to-date donor lists, customized donation receipts, etc.

5. Curtis Klassen Memorial Fund

- Darrell reminded the board about the upcoming Run & Walk to Remember coming up on May 24.

6. Wine Tasting Update - MBLL

- Winkler Community Foundation recently hosted a successful two hour wine tasting event.
- 60 invitees @ \$130 / person - \$100 tax receipt issued.
- The board decided to pursue hosting our own event.
- Board members to submit a list of invitees to Darrell.
- Book a date before Christmas before the “snowbirds” leave.
- The Winkler Foundation provided 2 appetizer trays and a dessert tray catered by a local person, operating cost was \$25 / person.
- A designated driver was also provided.

7. Granting Committee Update

- John emailed a list of grants applications that had come in so far.
- Lots of applications submitted.
- \$22,500 in grants available.

8. PR / Asset Committee Update

Altona Community Foundation brochure was presented to board to review.

- Perry spoke with Terry Wiebe of Wiebe Funeral Home and he was going to include/have available the ACF brochure in their funeral packages.
- Byron had an appointment to meet with Peter Cole and his associate Adam Mace to discuss about including our brochure when discussing will planning with their clients.

9. YIP Update

- Kerry from W.C. Miller Collegiate sent an update/report – attached.
- Lots of questions were raised after board reviewed the YIP report.
- Darrell to work with Carol to take initiative on this fund.
- The board should have insisted on yearly financial statements.
- Darrell said they were to have a plan in place for the money they were given.
- Byron to meet with W.C. Miller principal to discuss the YIP and report to board.

10. Chamber banquet

- Darrell to provide the yellow “foundation” stickers, double sided raffle tickets.
- Byron will be speaking at the banquet.
- Everyone to provide Jennifer with “filler items” to make auction baskets.
- Jennifer to set up ACF raffle on Wednesday afternoon / help chamber.
- All board members that are attending to be there at 5:30 to help sell raffle tickets.

Next meeting date: Friday, May 23, 12 noon – Golden West boardroom.

10:49 AM  
21/04/14  
Accrual Basis

Altona Community Foundation Inc.  
Balance Sheet  
As of 21 April 2014

	<u>21 Apr 14</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
1000-00 · Operating Chequing Account	
1000-01 · Chequing Grants	-1,538.41
1000-00 · Operating Chequing Account - Other	<u>5,017.79</u>
<b>Total 1000-00 · Operating Chequing Account</b>	3,479.38
1010-00 · 3003 - VIP Surplus Shares	2,926.36
1035-10 · 3009 - Curtis Klassen Fund	6,134.09
1050-10 · GIC Non-Redemable	1,108,658.32
1060-10 · 3002 - Interest for Granting	46,999.65
1070-10 · 3006 - Savings for investment.	<u>7,777.19</u>
<b>Total Chequing/Savings</b>	<u>1,175,974.99</u>
<b>Total Current Assets</b>	<u>1,175,974.99</u>
<b>TOTAL ASSETS</b>	<u><u>1,175,974.99</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

11:06 AM  
21/04/14  
Accrual Basis

Altona Community Foundation Inc.  
**Profit & Loss**  
1 October 2013 through 21 April 2014

	<u>1 Oct '13 - 21 Apr ...</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
1200-00 · GST Refund from Federal Gov't	95.39
4000-00 · Tax-receipted donations	47,636.70
4010-00 · Operating grant, Winnipeg Fo...	2,008.05
4100-20 · Interest on Investments	27,724.25
4100-40 · Interest - Curtis Klassen Fund	15.82
<b>Total Income</b>	<u>77,480.21</u>
<b>Gross Profit</b>	77,480.21
<b>Expense</b>	
5000-00 · Advertising and Promotion	1,259.00
5000-20 · Grants Paid	14,338.41
5010-00 · Bank Service Charges	2.60
5020-00 · Corporate Filing Fees	50.00
5030-00 · Postage	117.13
5070-00 · Meeting Expenses	418.92
5080-00 · Membership Fees & Dues	501.00
5090-00 · Office Supplies	410.09
5120-00 · Salary / Contract Labour	224.00
6060-00 · Fundraising Event	1,051.51
69800 · Uncategorized Expenses	167.82
<b>Total Expense</b>	<u>18,540.48</u>
<b>Net Ordinary Income</b>	<u>58,939.73</u>
<b>Net Income</b>	<u><u>58,939.73</u></u>

# Report for ACF Annual Meeting

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*W. C. Miller YIP Program, April 2014*

**Our Mission:** *The W. C. Miller Youth in Philanthropy group seeks to support projects that benefit young people and families. We support health, learning, and an active lifestyle.*

The W. C. Miller YIP program has been engaged in a two-pronged mission since its inception: To educate high school students about the importance of philanthropy and to distribute funds to worthwhile community organizations. Both parts of the group's mission have achieved success over the years. We have also grown a fund of our own with a balance in the neighborhood of \$14,000. In 2013 W. C. Miller YIP contributed to W. C. Miller's growing student fitness facility by helping to buy a treadmill. We also supported the Rhineland Area Food Bank's renovation project by helping to purchase quality industrial shelving.

As I reported last spring, recruiting students to serve with YIP has been an ongoing challenge. Students live very full lives that are filled with academics, sports, music, drama, and part-time work. Experience has shown that students who are likely to enjoy the YIP program are also heavily involved in Student Council and numerous other volunteer efforts. Despite this challenge, the YIP program benefitted from the service of a core group of very dedicated students.

For the 2013-2014 school year we are trying something new and exciting with the YIP program by integrating it with a course: Global Issues 40S. Global Issues 40S is a study of the social, economic, and political challenges facing the world today. The course aims to teach students how they can play a part in creating a sustainable future by serving their communities on the local, national, and global levels. Global Issues 40S has a required project called Take Action. Students are asked to research a need or problem and design/implement a way to address that problem. The YIP program fits this requirement like a glove and will be an avenue for students to fulfill their Global Issues 40S requirements.

Combining YIP and the Take Action project will provide valuable hands-on learning opportunities for Global Issues 40S students. These activities include:

- Reviewing the YIP mission statement and reading financial statements
- Developing criteria which will enable us to evaluate applications.
- Assessing the needs in our community and the community organizations that with whom we could partner to meet those needs.
- Publicizing the YIP program through the media and through writing invitations to potential applicants.
- Visiting applicants in order to better understand their work.
- Assessing grant applications, according to criteria, and making awards.
- Follow-up: Next year's group will be able to follow-up on the work sponsored by W. C. Miller YIP.

This plan will enable students to get out of the classroom and talk to the people who are working in our community. Yes, it will still require reading, writing, research, and presenting findings, but the value-added component of making a real difference to people in our community could result in deep, transforming learning.

Thank you for your willingness to support this new approach to YIP and for your ongoing support of a unique program that has great potential for influencing students' lives.

Kerry Enns, YIP Staff Advisor