



Altona Community Foundation

Minutes

March 17, 2021

Minutes of the Altona Community Foundation Board of Directors online meeting held on Wednesday, March 17, 2021 at 12:00 pm.

Present were: president, Chris Sumner; vice-president Loren Brault; treasurer, Angus Klassen; Bill Penner; Tracy Klassen; Scott Penner; Pat Friesen; Ken Wiebe, and Keith Stoesz.

1. Call to Order

Chris Sumner called the meeting to order at 12:05 p.m.

2. Review of the Agenda

MOTION: Bill Penner - moved – Ken Wiebe – seconded - THAT the agenda is approved as presented.

CARRIED.

3. Review of Previous Minutes

MOTION: Keith Stoesz – moved – Angus Klassen – seconded – THAT the minutes of the meeting held February 17, 2021 are adopted as circulated.

CARRIED.

4. YIP

- No new report.

5. Financial

- Received \$1,000 from TWF for the 2021 Sustainability & Growth Grant – funds deposited on February 26.
- The following cheques were issued to: Altona Minor Hockey, \$1,500 - grant; Kiddie Sunshine Centre, \$2,500 – grant. The following online payments were made to: Altona Chamber of Commerce, \$57.75 – annual membership fee; Minister of Finance, \$40 - Return of Information; GTP, \$3,158.40 – annual financial statements.
- Will transfer interest earned over \$1,000 at the beginning of each month to TWF.
- Angus presented the attached financial reports to the board prior to the meeting via email.

MOTION: Angus Klassen – moved – Pat Friesen – seconded – THAT the attached financial reports are approved as presented.

CARRIED.

6. Investment Policy

- An investment policy draft was sent out prior to the meeting.

MOTION: Scott Penner – moved – Ken Wiebe – seconded – THAT the investment policy draft is approved as presented with the addition of a comma after the word unrestricted in the first line.

CARRIED.

7. Scholarship Fund

- Revised fund agreements were sent out to the board to review prior to the meeting.

MOTION: Scott Penner – moved – Loren Brault – seconded – THAT the wording on the revised fund agreements are approved as presented.

CARRIED.

8. Endow CF Online Workshop
 - Five board members confirmed the date of April 26 would work, Jenn to email Courtney Feldman at Endow MB to see if this date is still available. Will confirm date with board via email.
9. RBC Vital Conversation
 - Attached are the minutes taken at the virtual vital conversation on March 3.
 - Stories ran on PV online and in South Central Post.
 - Sheridan and Marty from YFC have until March 31 to submit their final reports. ACF's commitments are all complete.
10. Granting Committee Report
 - Received two grant applications already.
 - Jenn presented a proposal from Golden West for spring granting advertising prior to the meeting. Will confirm some questions raised by the board and make a motion to approve the proposal via email.
11. Public Relations Committee Report
 - An RBC vital conversation news release was sent out to the media.
12. Asset Development Committee Report
 - No new report.
13. New business
 - Loren stated the Emergency Community Support Fund reporting deadline is March 31.
 - A sign displaying the ACF logo will be going up at Field of Dreams, Access Field in April.
14. Next Meeting Date
 - Friday, May 7 – 12 noon – online.
15. Adjournment.

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next meeting of the Altona Community Foundation will be held on Friday, May 7 at 12 noon.
CARRIED.



Chris Sumner, president
Altona Community Foundation

8:27 PM

2021-03-18

Accrual Basis

Altona Community Foundation Inc.
General Ledger
As of 16 March 2021

Type	Date	Num	Name	Memo	Split	Amount	Balance
1020-10 - TWF - ACF Managed Fund (The Winnipeg Foundation managed fund)							814,227.00
Deposit	2021-02-28			Deposit	-SPLIT-	125.00	814,352.00
Total 1020-10 - TWF - ACF Managed Fund (The Winnipeg Foundation managed fund)						125.00	814,352.00
1068-10 - 00218 - Interest Granting - MF							0.00
General Journal	2021-02-22	155		credit interest	4100-70 - Inte...	1,089.90	1,089.90
Total 1068-10 - 00218 - Interest Granting - MF						1,089.90	1,089.90
1000-00 - Operating Chequing Account (To record operating expenses)							10,435.33
1000-01 - Chequing Grants (Cheques issued to grant recipients.)							(305.91)
Bill Pmt -Cheque	2021-03-16		Town of Altona GR	108124645R...	2000-10 - Gra...	(1,500.00)	(1,805.91)
Bill Pmt -Cheque	2021-03-16		Kiddie Sunshine Center GR	102830320R...	2000-10 - Gra...	(2,500.00)	(4,305.91)
Transfer	2021-03-16			Funds Transf...	1060-10 - 002...	1,500.00	(2,805.91)
Transfer	2021-03-16			Funds Transf...	1060-10 - 002...	2,500.00	(305.91)
Total 1000-01 - Chequing Grants (Cheques issued to grant recipients.)						0.00	(305.91)
1000-00 - Operating Chequing Account (To record operating expenses) - Other							10,741.24
Deposit	2021-03-12			Deposit	-SPLIT-	1,729.00	12,470.24
Deposit	2021-02-26			Deposit	12000 - Unde...	1,000.00	13,470.24
Cheque	2021-02-28			Service Char...	5010-00 - Ban...	(4.00)	13,466.24
Bill Pmt -Cheque	2021-02-25	Debit	Altona & District Chamber of Co...	2021 membe...	20000 - Accou...	(57.75)	13,408.49
Bill Pmt -Cheque	2021-02-25	Debit	Minister of Finance		20000 - Accou...	(40.00)	13,368.49
Bill Pmt -Cheque	2021-03-16	Debit	Gislaon Targownik Peters	52254	2000-10 - Gra...	(3,158.40)	10,210.09
Total 1000-00 - Operating Chequing Account (To record operating expenses) - Other						(531.15)	10,210.09
Total 1000-00 - Operating Chequing Account (To record operating expenses)						(531.15)	9,904.18
1080-10 - 00208 -Savings for Invest - RCF (Donations received for Investing In the Rosenfeld Cemetery Fund)							1,093.72
Total 1080-10 - 00208 -Savings for Invest - RCF (Donations received for Investing In the Rosenfeld Cemetery Fund)							1,093.72
1082-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rosenfeld Cemetery Fund)							0.34
Total 1082-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rosenfeld Cemetery Fund)							0.34
1086-10 - 00211 -Savings for Invest - KWMF (Donations held In savings for KWMF till Invested.)							1,002.06
Total 1086-10 - 00211 -Savings for Invest - KWMF (Donations held In savings for KWMF till Invested.)							1,002.06
1040-10 - YIP Savings (YIP Flow-through account)							806.51
Total 1040-10 - YIP Savings (YIP Flow-through account)							806.51
1080-10 - 00204 - Interest Granting - ACF (Interest received from Investments and used to fund grants.)							74,597.45
Transfer	2021-03-16			Funds Transf...	1000-01 - Che...	(1,500.00)	73,097.45
Transfer	2021-03-16			Funds Transf...	1000-01 - Che...	(2,500.00)	70,597.45
General Journal	2021-02-28	156		credit interest	4100-20 - Inte...	51.51	70,648.96
Total 1080-10 - 00204 - Interest Granting - ACF (Interest received from Investments and used to fund grants.)						(3,948.49)	70,648.96
1076-10 - Platinum Savings for Invest-ACF							99,702.32
Deposit	2021-03-09			Deposit	12000 - Unde...	100.00	99,802.32
Deposit	2021-03-11			Deposit	12000 - Unde...	28.95	99,831.27
Deposit	2021-03-08			Deposit	12000 - Unde...	524.00	100,355.27
Deposit	2021-02-24			Deposit	-SPLIT-	916.95	101,272.22
General Journal	2021-02-28	157		credit interest	4100-20 - Inte...	100.90	101,373.12
Total 1076-10 - Platinum Savings for Invest-ACF						1,670.80	101,373.12
1070-10 - 00206 - Savings for Invest-ACF (Donations received and held till Invested.)							636.37
Deposit	2021-03-08			Deposit	12000 - Unde...	10.00	646.37
Total 1070-10 - 00206 - Savings for Invest-ACF (Donations received and held till Invested.)						10.00	646.37
1036-10 - 00208 - Curtis Klassen Fund (Donations & Interest held to be granted in memory og Curtis Klassen)							4,064.80
Deposit	2021-02-24			Deposit	12000 - Unde...	200.00	4,264.80
Deposit	2021-03-16			Deposit	12000 - Unde...	50.00	4,314.80
Total 1036-10 - 00208 - Curtis Klassen Fund (Donations & Interest held to be granted in memory og Curtis Klassen)						250.00	4,314.80
1060-10 - GIC - Non-Redemable - ACF (GIC's Invested long term.)							650,800.00
Total 1060-10 - GIC - Non-Redemable - ACF (GIC's Invested long term.)							650,800.00
1062-10 - GIC - Non Redemable - RCF (Long term Investments for the Rosenfeld Cemetery Fund)							5,000.00
Total 1062-10 - GIC - Non Redemable - RCF (Long term Investments for the Rosenfeld Cemetery Fund)							5,000.00
1066-10 - GIC - Non Redemable - KWMF (Long term Investment for the Kendall Wiebe Memorial Fund)							11,540.80
Total 1066-10 - GIC - Non Redemable - KWMF (Long term Investment for the Kendall Wiebe Memorial Fund)							11,540.80
1090-10 - GIC - Menno H Priesen							31,058.00
TOTAL						(1,333.84)	1,763,630.78

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Mar 16, 2021
Accrual Basis

Altona Community Foundation Inc.
Balance Sheet

As of 16 March 2021

	16 Mar 21
ASSETS	
Current Assets	
Chequing/Savings	
1020-10 - TWF - ACF Managed Fund (The Winnipeg Foundation managed fund)	814,352.00
1068-10 - 00216 - Interest Granting - MF	1,089.90
1000-00 - Operating Chequing Account (To record operating expenses)	
1000-01 - Chequing Grants (Cheques issued to grant recipients.)	-305.91
1000-00 - Operating Chequing Account (To record operating expenses) - Other	10,210.09
Total 1000-00 - Operating Chequing Account (To record operating expenses)	9,904.18
1080-10 - 00209 - Savings for Invest - RCF (Donations received for investing in the Rosenfeld Cemetery Fu...)	1,093.72
1062-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rosenfeld Cemetery Fund)	0.34
1085-10 - 00211 - Savings for Invest - KWMMF (Donations held in savings for KWMMF till invested.)	1,002.06
1040-10 - YIP Savings (YIP Flow-through account)	806.51
1060-10 - 00204 - Interest Granting - ACF (Interest received from investments and used to fund grants.)	70,648.96
1075-10 - Platinum Savings for Invest-ACF	101,373.12
1070-10 - 00206 - Savings for Invest-ACF (Donations received and held till invested.)	646.37
1035-10 - 00208 - Curtis Klassen Fund (Donations & interest held to be granted in memory of Curtis Klas...)	4,314.80
1050-10 - GIC - Non-Redemable - ACF (GIC's invested long term.)	650,800.00
1052-10 - GIC - Non-Redemable - RCF (Long term investments for the Rosenfeld Cemetery Fund)	5,000.00
1055-10 - GIC - Non-Redemable - KWMMF (Long term investment for the Kendall Wiebe Memorial Fund)	11,540.80
1090-10 - GIC - Menno H Friesen	31,058.00
Total Chequing/Savings	1,703,630.76
Other Current Assets	
1210-10 - Accrued Interest Receivable	19,974.52
1200-00 - GST Refund from Federal Gov't (Total revenue received or earned from the federal government.)	-0.01
12000 - Undeposited Funds (Funds received, but not yet deposited to a bank account)	50.00
Total Other Current Assets	20,024.51
Total Current Assets	1,723,655.27
TOTAL ASSETS	1,723,655.27
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-10 - Grants Payable (Grants promised to other organizations or individuals)	10,500.00
Total Accounts Payable	10,500.00
Other Current Liabilities	
2050-00 - Acc'ts Payable & Accrued Liab.	3,000.00
2550-00 - GST/HST Payable (Tax amounts collected on sales and paid on purchases, with the balance ...)	-216.53
Total Other Current Liabilities	2,783.47
Total Current Liabilities	13,283.47
Total Liabilities	13,283.47
Equity	
2010-20 - Income Retained for future dist	18,945.40
2020-40 - Curtis Klassen Memorial Fund	6,888.54
2030-00 - YIP Fund	-2,061.13
2040-30 - Contributed Capital	1,422,036.52
2060-00 - Rosenfeld Cemetery	5,425.12
2070-00 - Kendall Wiebe Memorial Fund	12,264.15
2080-00 - Menno F Friesen Memorial Fund	31,563.63
32000 - Retained Earnings (Undistributed earnings of the corporation)	18,893.84
Net Income	196,415.73
Total Equity	1,710,371.80
TOTAL LIABILITIES & EQUITY	1,723,655.27

8:29 PM
18-03-21
Accrual Basis

Altona Community Foundation Inc.
Profit & Loss
1 October 2020 through 16 March 2021

	1 Oct '20 - 16 Mar 21	1 Oct '18 - 16 Mar 20
Ordinary Income/Expense		
Income		
4100-70 - Interest on Investments - MHF	1,089.90	1,087.03
4000-00 - Tax-Receipted Donations - ACF (Total eligible amount of gifts received by the registered cha...		
4000-03 - 24Hour Giving Challenge	34,427.00	40,041.44
4000-00 - Tax-Receipted Donations - ACF (Total eligible amount of gifts received by the registered ...	105,313.58	6,910.75
Total 4000-00 - Tax-Receipted Donations - ACF (Total eligible amount of gifts received by the registere...	139,740.58	46,952.19
4000-40 - Tax-receipted Donations - CKMF (Donations to the Curtis Klassen Fund)	2,434.00	100.00
4010-00 - Donation, Grants, Not Receipted (Amount received from other registered charities. Receipt...	3,229.00	0.00
4100-20 - Interest on Investments - ACF (Revenue from investments in cash, securities, and property)	49,101.90	31,346.01
4100-30 - Interest on Investment - RCF (Income earned on investments for Rosentfeld Cemetery Fund)	0.00	1.31
4100-40 - Interest - Curtis Klassen Fund (Interest Eraned on Curtis Klassen Fund)	0.00	9.49
4100-50 - Interest on Investment - KWMF (Interest earned on investments an for the Kendall Wiebe ...	0.00	2.67
4100-80 - Interest on YIP Fund	0.00	3.02
43700 - Other Income - not receipted (Amount of all other gifts which which a tax receipt was not issu...	41,385.51	16,000.00
Total Income	236,980.89	95,501.72
Gross Profit	236,980.89	95,501.72
Expense		
6000-70 - Grants Paid - MF	1,522.00	0.00
6000-00 - Advertising and Promotion (Advertising, marketing, graphic design, and other promotional ...	1,277.45	1,671.00
6010-00 - Bank Service Charges - ACF (Bank account servioe fees, bad check charges and other bank...	7.00	4.00
6010-40 - Bank Service Charges - CKMF (Service charged on the Curtis Klassen fund account.)	0.00	1.30
6010-50 - Bank Service Charges - RCF (Bank Service charges on the Rosentfeld Cemetery Fund)	0.00	0.65
6010-80 - Bank Service Charges - KWMF (Service fees from the Credit Union)	0.00	0.65
6010-70 - Bank Service Charges - YIP	0.00	0.65
6000-20 - Grants Paid - ACF (Program-related awards, grants, benefits, individual assistance)	31,720.00	33,377.35
6000-30 - Grants Paid - CKMF (Grants paid on behalf of Curtis Klassen MemorialFund)	0.00	1,150.00
6000-80 - Grants Paid - YIP	0.00	0.65
6070-00 - Meeting Expenses (Expenses related to board meetings, Luneh etc.)	56.27	277.41
6080-00 - Membership Fees & Dues	545.00	505.00
6090-00 - Office Supplies (Office supplies expense)	1,753.00	263.00
6090-00 - Postage	57.04	55.77
88700 - Professional Fees (Payments to Accountants for services rendered)	3,017.40	2,878.30
6120-00 - Salary / Contract Labour (Payroll expenses)	610.00	594.00
Total Expense	40,565.16	40,779.73
Net Ordinary Income	196,415.73	54,721.99
Net Income	196,415.73	54,721.99

9:25 PM
16-03-21

Altona Community Foundation Inc.
A/P Aging Summary
As of 16 March 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Border Land School Division GR	0.00	0.00	0.00	0.00	0.00	0.00
Gretna Prairie Centre	0.00	0.00	0.00	0.00	500.00	500.00
Municipality of Rhineland - GR	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Neubergthal Heritage Foundation Inc. - GR	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Rhineland Care Inc. - GR	0.00	0.00	0.00	0.00	0.00	0.00
The Station, Youth For Christ - GR	0.00	0.00	0.00	0.00	400.00	400.00
Town of Altona GR	0.00	0.00	0.00	0.00	4,600.00	4,600.00
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,500.00</u>	<u>10,500.00</u>



Altona Community Foundation

Vital Conversation March 3, 2021

Virtual Vital Conversation meeting via Teams held on Wednesday, March 3, 2021 at 12:00 pm.
The goal of this Vital Conversation is to give youth (ages 15 to 29) in Altona and the Municipality of Rhineland an opportunity to speak on key issues currently facing the area, and how we can address those moving forward.

Present were: RBC community manager, Curtis Sanjenko; ACF president, Chris Sumner; ACF vice-president Loren Braul, ACF board reps, Bill Penner and Tracy Klassen, Youth For Christ (YFC) directors, Sheridan Sawatzky and Marty Falk; YFC youth reps, Christopher Dixon and Hudson Giesbrecht; W.C. Miller Collegiate youth reps, Willow Kehler, Zaenab Ali, and Mackenzie Friesen; and Town of Altona rep, mayor Al Friesen.

Welcome – Chris Sumner, ACF president

Chris Sumner welcomed everyone to the meeting.

RBC Future Launch Community Challenge was a call for action for youth, aged 15-29 in communities across Canada. In each partnering community, youth and partner organizations (ACF) had the opportunity to apply for a grant to support a youth-led project.

ACF entered into collaboration with Community Foundations of Canada (CFC) for the purposes of delivering the RBC Future Launch Community Challenge and were allocated \$15,000 and was responsible for selecting local projects that comply with the eligibility criteria for the RBC Future Launch Community Challenge and for making the final grants.

In fall of 2019 Youth for Christ – Altona submitted their online grant applications and was awarded the RBC grant of \$15,000 to develop their "Maker Space"

Welcome – Curtis Sanjenko, RBC community manager

We want to continue to work together with youth to prepare them for their future in these changing times. RBC Future Launch is proud to support services and opportunities in our communities especially with the adapting and resiliency of the past year. Thanks to everyone that participated in the RBC Future Launch

Youth for Christ grant recipient – Sheridan Sawatzky and Marty Falk

Youth for Christ is a youth center in Altona dedicated to providing a safe and inviting place for teens. We were looking at restructuring our programming to a focused space "Maker Space" where teens could get the opportunity to build and create using the latest technology that could lead them on a path for possible future careers, or a new artistic outlet, but we didn't have the funding. Through this grant we were able to purchase a 3D printer, laser engravers, power tools and more.

Funding from this grant put us on a path to develop the Maker Space and get more youth involved.

Youth needed something tangible, a place to try or develop new skills.

The Maker Space also opened up a new volunteer base at the YFC. We are bringing in volunteers that have skills to teach the youth how to use the equipment we were able to purchase for the Maker Space. We were recently allowed to have five teens back in the building again.

Big plans are in the works for 2021 and we are excited about the future of the Maker Space.

Youth reps were asked the following questions:

- What is the biggest challenge currently facing the community and how are youth impacted by that?
- How can youth work to address that challenge?

Willow Kehler, town council student rep, co-president of W.C. Miller student council and ACF Youth in Philanthropy rep

- Youth are struggling with a sense of community. Hopefully with the warmer weather there will be more opportunities to engage as a community.
- Hard to be motivated, not knowing what you're working towards.

Altona Community Foundation - Box 2076 - Altona, MB - R0G 0B0

Christopher Dixon, YFC youth rep

- Hard to find motivation and find that sense of community. Not easy when you go to school every other day. Before everything shut down I felt I fit in at the Maker Space, nice to have that creative outlet. I enjoyed working with the 3D printer and had gotten into coding. Had just started using the CNC to mill wood before everything was shut down. Will be nice when the Maker Space is accessible again.
- This meeting was eye opening, good to hear of other youth struggling. Maybe there is something we can do together – movie in the park?

Mackenzie Friesen, W.C. Miller student rep and Municipality of Rhineland youth rep

- Feeling a lack of community, feeling separated. Youth need to feel connected. Hopefully the warmer weather will allow community to come together more.
- I don't live in Altona and I know the struggle of poor internet. Maybe we can plan a community event like a food drive?

Hudson Giesbrecht – W.C. Miller student rep

- It's hard for me to connect with people. Before COVID the Maker Space helped me connect with kids I didn't know. I enjoyed helping assemble the computers, 3D printer, etc. in the Maker Space.
- Encouraging to hear YFC is opening its doors with restrictions.

Zaenab Ali – W.C. Miller student rep and town council student rep

- Youth are struggling with lack of motivation and feeling that sense of community. Discouraged with the lack of accessibility to internet and devices. They recently conducted a survey and 50% of the student body reported a lack of internet accessibility. Hopefully we can plan some outdoor activities as a community with the current COVID restrictions.
- Same thoughts as Willow.

Final thoughts - Al Friesen – mayor of Altona

As board member of Blue Sky Opportunities we are having a hard time filling orders for our crokinole boards. We are exploring a partnership with YFC to help us fill our orders.

Final thoughts - Loren Braul – vice-president of ACF

On behalf of ACF we are proud of the strong relationship we have built with the Youth in Philanthropy student council and YFC. We are excited to hear on how the Maker Space has helped youth of our community.

Final thoughts – Curtis Sanjenko – RBC community manager

I would like to share with youth that you're not alone. 82 per cent of our staff works at home, and it's hard - we all miss that social interaction and sense of community. Good to have a discussion about mental health. Encourage youth to reach out via Zoom, etc. – you can be that social connector. If you experience downs, I encourage you to seek mental assistance.

Take aways from Sheridan & Marty

Something that is always tangible is random acts of kindness. It's important to let teens know we are thinking of them. Maybe we can explore the option of bringing lemonade to school one day as a random act of kindness.

In response to the food drive, YFC has a new van available for pick-ups or deliveries – let us know how we can help.

Maybe we can make it work that teens use our space at YFC for internet to get school work done.

Chris took a virtual group photo and thanked everyone for taking the time to have this conversation.

The conversation and comments from youth were fantastic and you all did a phenomenal job!

Altona Community Foundation - Box 2076 - Altona, MB - R0G 0B0