



Minutes of the Altona Community Foundation Board of Directors held on Friday, October 19, 2018 at 12:00 pm in the Golden West boardroom at Golden West Broadcasting.

Present were: president, Bill Penner; vice-president, Chris Sumner; treasurer, Wendy Dyck; Loren Braul; Brenda Thiesen; Keith Stoesz; Ken Wiebe; and Tracy Klassen. Regrets: Scott Penner.

1. Call to Order
Bill Penner called the meeting to order at 12:00 p.m.
2. Review of the Agenda
MOTION: Wendy Dyck – moved – Ken Wiebe – seconded – THAT the agenda is approved as presented.
CARRIED.
3. Review of Previous Minutes
MOTION: Brenda Thiesen – moved – Chris Sumner – seconded - THAT the minutes of the meeting held September 7, 2018 are adopted as circulated.
CARRIED.
4. Welcome
 - Board members welcomed Tracy Klassen to the ACF.
5. Restructure directors / sub-committees
 - Bill Penner will resign from his current role as president of the ACF. Chris Sumner accepted the role of president of the ACF for a one year term. Loren Braul accepted the role of vice-president of the ACF for a one year term.
MOTION: Ken Wiebe – moved – Wendy Dyck – seconded – THAT the Altona Community Foundation elect Chris Sumner as president and Loren Braul as vice-president for a one year term effective immediately.
CARRIED.
 - The new sub-committees for 2018-2019 are: granting – Brenda, Keith and Scott; asset development – Loren, Wendy and Ken; public relations – Chris, Bill and Tracy.
6. Financial
 - The \$5,750 cheque for the fall 2017 grant for Rhineland C.A.R.E. is ready to present.
 - Wendy presented the attached financial reports to the board.
MOTION: Wendy Dyck – moved – Brenda Thiesen – seconded – THAT the attached financial reports are approved as presented.
CARRIED.
7. 24 Hour Giving Challenge proposal
 - Golden West presented a live action broadcast proposal for the November 2018 Giving Challenge, attached. Chris Sumner abstained from voting.
MOTION: Ken Wiebe – moved – Loren Braul – seconded – THAT the attached proposal is approved as presented.
CARRIED.

- Jennifer to book the table in the Altona Mall.
 - Chris to prepare a FAQ hand-out sheet.
 - Sitting at the table on November 17 in the mall is: 9-10, Ken and Bill; 10-11, Tracy and Loren; 11-12, Brenda and Chris and 12-1, Wendy and Scott.
 - Wendy to send out a mass email to past donors. Board members to contact businesses.
8. CMA Questionnaire
- Felt the questionnaire was not applicable.
 - ACF board members to have conversations with some Access board members.
 - Discussion was tabled.
9. Menno Friesen Fund
- Jennifer drafted an endow fund agreement.
 - Bill forwarded to Curwin to review.
10. Earl Dick Memorial Golf Tournament
- Wendy reported the final number collected for the Earl Dick Memorial Golf Tournament was \$3,585.
- MOTION: Wendy Dyck – moved – Loren Braul – seconded – THAT** the Altona Community Foundation gift \$1,792.50 to the Oakview Golf Course.
- CARRIED.**
11. YIP Report
- This year's teacher advisors for YIP are Paul Krahn and Vanessa Zacharias.
 - YIP was sent a letter recapping the terms of their agreement with ACF.
 - To date YIP has \$795.11 in their account.
12. Granting Committee Report
- No new report
13. Public Relations Report
- Chris sent a news release about the fall granting period to the media.
14. Asset Development Committee Report
- No new report.
15. New Business
- No new business.
16. Next Meeting Date
- Friday, November 9 – 12 noon – Golden West boardroom.
17. Adjournment.
- THEREFORE BE IT RESOLVED THAT** this meeting is now adjourned and the next meeting of the Altona Community Foundation will be held on Friday, November 9 at 12 noon.
- CARRIED.**



Bill Penner, president
Altona Community Foundation

Chris Sumner, vice-president - Altona Community Foundation

Wendy Dyck, treasurer - Altona Community Foundation

Brenda Thiesen - Altona Community Foundation

Loren Brul - Altona Community Foundation

Keith Stoesz - Altona Community Foundation

Scott Penner - Altona Community Foundation

Ken Wiebe, Altona Community Foundation

Tracy Klassen - Altona Community Foundation

6:38 AM
 Oct 19, 2018
 Accrual Basis

Altona Community Foundation Inc.
Balance Sheet
 As of 19 October 2018

	<u>19 Oct 18</u>
ASSETS	
Current Assets	
Chequing/Savings	
1000-00 - Operating Chequing Account (To record operating expenses)	2,085.38
1035-10 - 00208 - Curtis Klassen Fund (Donations & Interest held to be granted...	2,222.80
1040-10 - YIP Savings (YIP Flow-through account)	793.81
1050-10 - GIC - Non-Redemable - ACF (GIC's Invested long term.)	1,188,600.00
1052-10 - GIC - Non Redemable - RCF (Long term investments for the RosenfeL...	5,000.00
1055-10 - GIC- Non Redemable - KWMF (Long term Investment for the Kendall ...	11,991.59
1060-10 - 00204 - Interest Granting - ACF (Interest received from investments a...	26,320.72
1062-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on th...	0.39
1070-10 - 00206 - Savings for Invest.-ACF (Donations received and held till Inv...	12.22
1075-10 - Platinum Savings for Invest-ACF	167,781.54
1080-10 - 00209 -Savings for Invest - RCF (Donations received for investing in ...	168.43
1085-10 - 00211-Savings for Invest - KWMF (Donations held in savings for KW...	37.59
Total Chequing/Savings	<u>1,405,014.47</u>
Other Current Assets	
12200 - Accrued Revenue (Income earned this year, collected next year)	1,964.84
Total Other Current Assets	<u>1,964.84</u>
Total Current Assets	<u>1,406,979.31</u>
Other Assets	
1210-10 - Accrued Interest Receivable	12,849.02
Total Other Assets	<u>12,849.02</u>
TOTAL ASSETS	<u><u>1,419,828.33</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-10 - Grants Payable (Grants promised to other organizations or IndivL...	20,430.00
Total Accounts Payable	<u>20,430.00</u>
Other Current Liabilities	
2050-00 - Accf's Payable & Accrued Liab.	2,500.00
2550-00 - GST/HST Payable (Tax amounts collected on sales and paid on pu...	-307.83
Total Other Current Liabilities	<u>2,192.17</u>
Total Current Liabilities	<u>22,622.17</u>
Total Liabilities	<u>22,622.17</u>
Equity	
2010-20 - Income Retained for future dist	10,916.47
2020-40 - Curtis Klassen Memorial Fund	4,928.89
2040-30 - Contributed Capital	1,243,285.32
2060-00 - Rosenfeld Cemetary	4,988.25
2070-00 - Kendall Wiebe Memorial Fund	11,442.25
3000-00 - Opening Balance Equity (Opening balances during setup post to this ac...	173.90
32000 - Retained Earnings (Undistributed earnings of the corporation)	122,401.08
Net income	-930.00
Total Equity	<u>1,397,206.16</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,419,828.33</u></u>

8:38 AM

2018-10-18

Accrual Basis

Altona Community Foundation Inc.
General Ledger
As of 19 October 2018

Type	Date	Num	Name	Memo	Split	Amount	Balance
1000-00 - Operating Chequing Account (To record operating expenses)							2,317.32
1000-01 - Chequing Grants (Cheques issued to grant recipients.)							0.00
Bill Pmt -Cheque	2018-09-12	917	Rhineland Area Foodbank GR	878084193R...	2000-10 - Gra...	-200.00	-200.00
Bill Pmt -Cheque	2018-09-12	916	The Station, Youth For Christ - GR		2000-10 - Gra...	-950.00	-1,150.00
Transfer	2018-09-28			Funds Transf...	1040-10 - YIP ...	1,150.00	0.00
Bill Pmt -Cheque	2018-10-10	919	Regional Connections	CKMF grant ...	2000-10 - Gra...	-600.00	-600.00
Bill Pmt -Cheque	2018-10-10	920	Rhineland Care Inc. - GR	107891962R...	2000-10 - Gra...	-5,750.00	-6,350.00
Bill Pmt -Cheque	2018-10-10	921	Town of Altona GR	108124645R...	2000-10 - Gra...	-400.00	-6,750.00
Transfer	2018-10-17			Funds Transf...	1035-10 - 002...	1,000.00	-5,750.00
Transfer	2018-10-17			Funds Transfer	1060-10 - 002...	5,750.00	0.00
Total 1000-01 - Chequing Grants (Cheques issued to grant recipients.)							0.00
1000-00 - Operating Chequing Account (To record operating expenses) - Other							2,317.32
Bill Pmt -Cheque	2018-09-12	918	Jennifer Derksen-V		20000 - Accou...	-231.94	2,085.38
Deposit	2018-10-15			Deposit	-SPLIT-	200.00	2,285.38
Transfer	2018-10-19			Funds Transfer	1075-10 - Plat...	-200.00	2,085.38
Total 1000-00 - Operating Chequing Account (To record operating expenses) - Other							-231.94
Total 1000-00 - Operating Chequing Account (To record operating expenses)							-231.94
1060-10 - 00208 - Curtis Klassen Fund (Donations & Interest held to be granted in memory og Curtis Klassen)							1,883.45
Deposit	2018-09-21			Deposit	-SPLIT-	1,340.00	3,223.45
General Journal	2018-09-30	63		s/c	1040-10 - YIP ...	-0.65	3,222.80
Transfer	2018-10-17			Funds Transf...	1000-01 - Che...	-1,000.00	2,222.80
Total 1035-10 - 00208 - Curtis Klassen Fund (Donations & Interest held to be granted in memory og Curtis Klassen)							339.35
1040-10 - YIP Savings (YIP Flow-through account)							1,373.68
Transfer	2018-09-28			Funds Transf...	1000-01 - Che...	-1,150.00	223.68
Transfer	2018-09-28			Funds Transf...	1060-10 - 002...	571.43	795.11
General Journal	2018-09-30	63		s/c	-SPLIT-	-1.30	793.81
Total 1040-10 - YIP Savings (YIP Flow-through account)							-579.87
1060-10 - GIC - Non-Redemable - ACF (GIC's Invested long term.)							1,188,600.00
Total 1050-10 - GIC - Non-Redemable - ACF (GIC's Invested long term.)							1,188,600.00
1062-10 - GIC - Non Redemable - RCF (Long term Investments for the Rosenfeld Cemetery Fund)							5,000.00
Total 1052-10 - GIC - Non Redemable - RCF (Long term Investments for the Rosenfeld Cemetery Fund)							5,000.00
1065-10 - GIC- Non Redemable - KWWMF (Long term investment for the Kendall Wiebe Memorial Fund)							11,991.59
Total 1055-10 - GIC- Non Redemable - KWWMF (Long term investment for the Kendall Wiebe Memorial Fund)							11,991.59
1060-10 - 00204 - Interest Granting - ACF (Interest received from Investments and used to fund grants.)							32,646.15
Transfer	2018-09-28			Funds Transf...	1040-10 - YIP ...	-571.43	32,074.72
General Journal	2018-09-30	63		s/c	1040-10 - YIP ...	-4.00	32,070.72
Transfer	2018-10-17			Funds Transfer	1000-01 - Che...	-5,750.00	26,320.72
Total 1060-10 - 00204 - Interest Granting - ACF (Interest received from Investments and used to fund grants.)							-6,325.43
1062-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rosenfeld Cemetery Fund)							0.39
Total 1062-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rosenfeld Cemetery Fund)							0.39
1070-10 - 00206 - Savings for Invest-ACF (Donations received and held till invested.)							29,748.52
Deposit	2018-09-22			Deposit	-SPLIT-	2,445.00	32,193.52
Deposit	2018-09-22			Deposit	-SPLIT-	1,040.00	33,233.52
Transfer	2018-09-28			Funds Transfer	1075-10 - Plat...	-33,230.00	3.52
General Journal	2018-09-30	63		s/c	1040-10 - YIP ...	-1.30	2.22
Deposit	2018-10-15			Deposit	12000 - Unde...	10.00	12.22
Total 1070-10 - 00206 - Savings for Invest-ACF (Donations received and held till invested.)							-29,736.30
1075-10 - Platinum Savings for Invest-ACF							134,322.59
Deposit	2018-09-22			Deposit	12000 - Unde...	28.95	134,351.54
Transfer	2018-09-28			Funds Transfer	1070-10 - 002...	33,230.00	167,581.54
Transfer	2018-10-19			Funds Transfer	1000-00 - Ope...	200.00	167,781.54
Total 1075-10 - Platinum Savings for Invest-ACF							33,458.95
1080-10 - 00208 -Savings for Invest - RCF (Donations received for Investing In the Rosenfeld Cemetery Fund)							168.43
Total 1080-10 - 00209 -Savings for Invest - RCF (Donations received for Investing In the Rosenfeld Cemetery Fund)							168.43
1085-10 - 00211-Savings for Invest - KWWMF (Donations held in savings for KWWMF till invested.)							37.59
Total 1085-10 - 00211-Savings for Invest - KWWMF (Donations held in savings for KWWMF till invested.)							37.59
TOTAL						-3,076.24	1,406,014.47

6:40 AM
 19-10-18
 Accrual Basis

Altona Community Foundation Inc.
Profit & Loss
 October 2017 through September 2018

	<u>Oct '17 - Sep 18</u>
Ordinary Income/Expense	
Income	
4000-00 - Tax-Receipted Donations - ACF (Total eligible amount of gifts received by th...	
4000-01 - Earl Dick Golf Tournament	3,585.00
4000-02 - Tax-receipted Donation - MennoF	28,758.00
4000-00 - Tax-Receipted Donations - ACF (Total eligible amount of gifts received by ...	<u>50,404.81</u>
Total 4000-00 - Tax-Receipted Donations - ACF (Total eligible amount of gifts received ...	82,747.81
4000-05 - Tax Receipted Donation - Op (Donations designated for operating)	503.00
4000-40 - Tax-receipted Donations - CKMF (Donations to the Curtis Klassen Fund)	7,612.00
4000-50 - Tax-receipted Donations - YIP (Donations to YIP)	571.43
4010-00 - Donation, Grants, Not Receipted (Amount received from other registered cha...	1,596.26
4100-20 - Interest on Investments - ACF (Revenue from Investments In cash, securities...	26,358.18
4100-30 - Interest on Investment - RCF (Income earned on investments for Rosenfeld ...	148.16
4100-40 - Interest - Curtis Klassen Fund (Interest Eraned on Curtis Klassen Fund)	8.91
4100-50 - Interest on Investment - KWFund (Interest earned on Investments an for the ...	313.03
4100-60 - Interest on YIP Fund	8.02
43760 - Other income - not receipted (Amount of all other gifts which which a tax reca...	4,001.50
43770 - Spec. gift from oth reg. char. (Amount of specified gifts received from other re...	<u>2,000.00</u>
Total Income	<u>125,868.30</u>
Gross Profit	125,868.30
Expense	
5000-00 - Advertising and Promotion (Advertising, marketing, graphic design, and oth...	2,325.30
5000-20 - Grants Paid - ACF (Program-related awards, grants, benefits, individual asal...	28,952.30
5000-30 - Grants Paid - CKMF (Grants paid on behalf of Curtis Klassen MemorialFund)	9,270.00
5000-40 - Grants Paid - RCF (Funds paid from the Rosenfeld Cemetary Fund Account.)	149.26
5000-60 - Grants Paid - YIP	2,700.00
5010-00 - Bank Service Charges - ACF (Bank account service fees, bad check charges ...	24.67
5010-40 - Bank Service Charges - CKMF (Service charged on the Curtis Klassen fund ...	4.55
5010-50 - Bank Service Charges - RCF (Bank Service charges on the Rosenfeld Ceneta...	1.96
5010-60 - Bank Service Charges - KWMF (Service fees from the Credit Union)	0.65
5010-70 - Bank Service Charges - YIP	0.65
5030-00 - Postage	190.70
5070-00 - Meeting Expenses (Expenses related to board meetings. Lunch etc.)	745.91
5080-00 - Membership Fees & Dues	530.00
5090-00 - Office Supplies (Office supplies expense)	558.55
5120-00 - Salary / Contract Labour (Payroll expensee)	1,150.00
66700 - Accounting Fees (Payments to Accountants for services rendered)	<u>2,700.00</u>
Total Expense	<u>49,304.50</u>
Net Ordinary Income	<u>76,563.80</u>
Net Income	<u><u>76,563.80</u></u>

6:41 AM
19-10-18
Accrual Basis

Altona Community Foundation Inc.
Profit & Loss
1 - 19 October 2018

	<u>1 - 19 Oct 18</u>
Ordinary Income/Expense	
Income	
4000-00 - Tax-Receipted Donations - ACF (Total eligible amount of gifts received by th...	10.00
4000-40 - Tax-receipted Donations - CKMF (Donations to the Curtis Klassen Fund)	<u>60.00</u>
Total Income	<u>70.00</u>
Gross Profit	70.00
Expense	
5000-30 - Grants Paid - CKMF (Grants paid on behalf of Curtis Klassen MemorialFund)	<u>1,000.00</u>
Total Expense	<u>1,000.00</u>
Net Ordinary Income	<u>-930.00</u>
Net Income	<u><u>-930.00</u></u>

6:41 AM
19-10-18

Altona Community Foundation Inc.
A/P Aging Summary
As of 19 October 2018

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Altona & Area Family Resource Center GR	0.00	0.00	0.00	0.00	500.00	500.00
Border Land School Division GR	0.00	0.00	0.00	0.00	0.00	0.00
Gardens on Tenth - GR	0.00	0.00	0.00	0.00	5,500.00	5,500.00
Gretna Prairie Centre	0.00	0.00	0.00	0.00	500.00	500.00
Municipality of Rhineland - GR	0.00	0.00	0.00	0.00	2,200.00	2,200.00
Neubergthal Heritage Foundation Inc. - GR	0.00	0.00	0.00	0.00	2,500.00	2,500.00
Rhineland Care Inc. - GR	0.00	0.00	0.00	0.00	0.00	0.00
Rhineland Child Care GR	0.00	0.00	0.00	0.00	700.00	700.00
Rosenfeld Good Neighbour Center GR	0.00	0.00	0.00	0.00	4,900.00	4,900.00
Town of Altona GR	0.00	0.00	0.00	0.00	3,630.00	3,630.00
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,430.00</u>	<u>20,430.00</u>



The Altona Community Foundation Inc.



WINKLER COMMUNITY FOUNDATION

24 Hour



Live Action Broadcast

Joint campaign with Winkler Community Foundation



November 15-17, 2018

Includes:

10 - 30 second commercials per station

Broadcast Live on Location on Saturday in Altona & Winkler

10am - 2pm

6 live broadcasts per station, per Foundation*

Campaign Value ... \$3,800.00

Investment per Foundation ... \$850.00

November 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
11	12	13	14	15 3x	16 4x	17 3x 6x L.A.B