



Minutes of the Altona Community Foundation Board of Directors meeting held on Tuesday, December 7, 2021.

Present were: president, Loren Brault; Ken Wiebe; Pat Friesen; Haydon Friesen; Cheryl Dueck and Vic Loewen.  
Regrets: Angus Klassen, Keith Stoesz and Tracy Klassen.

1. Call to Order

Loren Brault called the meeting to order at 12:00 p.m.

2. Review of the Agenda

**MOTION: Ken Wiebe - moved – Pat Friesen – seconded - THAT** the agenda is approved as presented.

**CARRIED.**

3. Review of Previous Minutes

**MOTION: Haydon Friesen – moved – Vic Loewen – seconded – THAT** the minutes of the meeting held November 9, 2021 are adopted as circulated.

**CARRIED.**

4. YIP

- Joining the meeting online were teacher rep, Vanessa Zacharias, Grade 12 student rep, Wafaa Abukhousa and Grade 9 student rep, Selestine Liu Asomua.
- YIP is planning a bake sale fundraiser Dec. 15 & 16, costs are covered by administration, so profits will be 100%.
- Started selling school clothing as another fundraiser.
- Planning for their second semester - Valentine's Day fundraiser.
- ACF to report to YIP on their account balance.

5. Financial

- Angus reported prior to the meeting that there would no financial report, not much activity aside from Giving Challenge.
- Waiting on cheques to issue payments.
- Working with GTP to finalize year-end, should be finished in the next week or two.
- Still working with potential bookkeepers, Angus has compiled a list of duties.
- Loren still in discussion with Access in regards to our GICs.
- Loren presented to the board the attached yearly fund report from TWF.

6. 24 Hour Giving Challenge

- 2021 24 Hour Giving Challenge raised a total of \$33,005 - \$14,300, cheques; \$14,705, CC; matching, \$4,000. Given the challenges of the year, total dollars raised was only down slightly from 2020's total of \$33,927.
- Thoughts for next year: submit to the Chambers rotating sign, lawn signs/sandwich boards to build more awareness.
- Loren to handwrite thank you notes from ACF.

7. Privacy Policy

- A draft privacy policy was presented to the board prior to the meeting.

**MOTION: Ken Wiebe - moved – Vic Loewen – seconded - THAT** the attached privacy policy is approved as presented.

**CARRIED.**

8. Granting Committee Report
  - No new report.
9. Public Relations Committee Report
  - Press release sent for 24 Hour Giving Challenge.
10. Asset Development Committee Report
  - Check with chamber if they are planning their annual banquet.
  - Should we plan our own community event?
11. New business
  - No new business.
12. Next Meeting Date
  - Tuesday, January 11 – 12 noon – Gold Room.
13. Adjournment.

**THEREFORE BE IT RESOLVED THAT** this meeting is now adjourned and the next meeting of the Altona Community Foundation will be held on Tuesday, January 11 at 12 noon.  
**CARRIED.**

Loren Brul, president  
Altona Community Foundation

**Fund Statement**  
**Altona Community Foundation Managed Fund**

Fund #004587 - Fund established - September 30, 2020

Fund statement period: October 1, 2020 to September 30, 2021

	Opening balance Oct 1	YTD change	Closing balance
Market value	774,983.24		
Disbursements payable	0.00		
Fund balance	774,983.24		
<b>Activity - current fiscal year</b>			
Contributions received		42,586.70	
Other		0.00	
Realized gains		38,565.60	
Unrealized gains		63,390.52	
Interest and dividends		28,332.06	
Less disbursements paid		-27,124.00	
Less CF administration fees		-3,874.92	
Less TWF administration fees		-3,874.92	
Less investment fees		-3,780.07	
Fund balance			909,204.21
Less disbursements payable			0.00
<b>September 30, 2021 Market value</b>			<b>\$909,204.21</b>
<b>Contribution summary</b>			
Opening balance	775,000.00		
Other		-0.00	
Capitalized income		0.00	
Current contributions		20,259.70	
Transfers		22,327.00	
<b>Total contributions</b>			<b>\$817,586.70</b>
<b>Disbursement summary</b>			
Opening balance payable	0.00		
Other		0.00	
YTD Spending Policy allocation		27,124.00	
Disbursements paid		-27,124.00	
Less capitalized income		-0.00	
<b>Disbursements payable</b>			<b>\$0.00</b>

For further information please contact [dcampbell@wpofdn.org](mailto:dcampbell@wpofdn.org) or call 204-944-9474

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# Altona Community Foundation

*For today's needs and tomorrow's dreams.*

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## Privacy Statement

### APPROVED:

December 7, 2021

### SUBJECT TO REVIEW:

Annually at planning sessions

### ALTONA COMMUNITY FOUNDATION (ACF) PRIVACY PRACTICES

ACF is committed to protecting the privacy of the personal information of all donors, employees, board members and other stakeholders. ACF values the trust of all those we deal with, and of the public, and recognizes that maintaining this trust requires that we be transparent and accountable in how we treat the information that is shared with us.

During the course of the various projects, programs and activities it may become necessary for the ACF to gather and use personal information. The ACF is committed to the protection of this information and to prevent its dissemination.

Reports to the public of endowments and donors form a regular part of the business of the ACF.

This information is available in the annual printed reports and/or in press releases. Whenever and wherever anonymity is requested, this will be respected and honored.

All personal information will be kept in the strictest confidence and used only as it pertains to the practices and activities of the ACF. All measures will be taken to prevent the loss or destruction of this information.

The administrator of the board is designated as the privacy officer.

### WHAT IS CONSIDERED PERSONAL INFORMATION?

Personal Information is anything that can be used to distinguish, identify or contact any individual, company or corporation by means of name, address, birth date, email address, phone number, etc. This information will not be rented or sold to any third party. Should it become necessary to make any of this information available to contract services (printers, designer, etc.) utmost discretion will be used by ACF staff members / directors to maintain the confidentiality of the information.

### WEB SITE AND ELECTRONIC COMMERCE

ACF is strongly committed to protecting the privacy of those who use our website. This site compiles conventional log files to monitor and assess activity related to visits to the site. The information we collect is used to improve and enhance the content and services of the website. We do not disclose information about individual visits neither do we provide the information given to us on our website to outside companies.

### CONTACT INFORMATION

If you have any questions about this privacy statement, the treatment of personal information, or dealings with our website, contact the Altona Community Foundation, Box 2076, Altona, MB R0G 0B0.