



Minutes of the Altona Community Foundation Board of Directors held on Wednesday, November 16, 2016 at 12:00 pm at Golden West Broadcasting boardroom.

Present were: president, Perry Batchelor; vice-president, Byron Loeppky; treasurer, Wendy Dyck; Brenda Thiesen; Bill Penner; Chris Sumner; Loren Brault; Brad Derksen.

Regrets: Steve Siemens.

1. Call to Order

President Perry Batchelor called the meeting to order at 12:06 p.m.

2. Review of the Agenda

**MOTION: Bill Penner – moved – Brenda Thiesen – seconded – THAT** the agenda is approved as presented.

**CARRIED.**

3. Review of Previous Minutes

**MOTION: Chris Sumner – moved – Wendy Dyck – seconded - THAT** the minutes of the meeting held October 14, 2016 are adopted as circulated.

**CARRIED.**

4. New Board Member

- Perry welcomed new board member Loren Brault to the Altona Community Foundation.
- Loren replaces board member Carol Braun whose term had expired.

5. 2016 Fall Grants

- 10 grant requests received – 6 grants were accepted, 4 were denied due to them operating requests or outside our granting area.
- Brenda went through the scoring guide for the grants received with the board.
- Board confirmed the following \$20,000 in grant requests:
  - The Gardens on Tenth - \$6,000 – fire alarm panel
  - Field of Dreams - \$4,500 – grandstand seating
  - Altona Curling Club - \$1,000 – sound system
  - Bergthal School Project - \$3,500 – completion costs
  - Altona Maroons Minor Hockey - \$2,000 – jerseys
  - Rosenfeld Good Neighbour Centre - \$3,000 – roof repair/kitchen upgrades

**MOTION: Brenda Thiesen – moved – Bill Penner – seconded - THAT** 2016 fall grant requests are approved as presented.

**CARRIED.**

- Letters will be sent to the grant recipients.
- Brenda to hand deliver letters and contact the denied grants.
- Press release to be sent to the media.

6. Financial

- Wendy presented the attached financial reports to the board.

**MOTION: Brad Derksen – moved – Byron Loeppky – seconded – THAT** the financial reports are approved as presented.

**CARRIED.**

- Wendy handed out grant cheques to deliver for Blue Sky Opportunities, Neuberghal Heritage Foundation and the Altona Curling Club.
- Gallery in the Park has requested an extension on their 2015 fall grant. Board approved a 3 month extension until February 2017. Jennifer to draft a letter to Gallery in the Park, Perry to sign.

**MOTION: Wendy Dyck – moved – Brad Derksen – seconded – THAT** the Altona Community grant the Gallery in the Park a 3 month extension on their 2015 fall grant.

**CARRIED.**

- The Gardens on Tenth provided additional invoices for their pro-rated 2015 fall grant.

**MOTION: Wendy Dyck – moved – Brad Derksen – seconded – THAT** the Altona Community grant The Gardens on Tenth an additional \$382 on their pro-rated 2015 fall grant.

**CARRIED.**

- Gretna Parent Advisory did not submit enough invoices for the total project cost of their 2016 spring grant.

**MOTION: Wendy Dyck – moved – Brad Derksen – seconded – THAT** the Altona Community pro-rate the \$1,500 grant to Gretna Parent Advisory to reflect the actual amount spent and approve a payment of \$990.

**CARRIED.**

- Rhineland CARE did not submit enough invoices for the total project cost of their 2016 spring grant.

**MOTION: Wendy Dyck – moved – Brad Derksen – seconded – THAT** the Altona Community pro-rate the \$1,000 grant to Rhineland CARE to reflect the actual amount spent and approve a payment of \$760.

**CARRIED.**

7. Elect President

- Bill Penner accepted the role of president for a one year term.
- Perry Batchelor will serve his last year as past president.

**MOTION: Brenda Thiesen – moved – Byron Loeppky – seconded – THAT** the Altona Community Foundation elect Bill Penner as president for a one year term.

**CARRIED.**

8. Altona Chamber Banquet

- Altona Chamber has asked the Altona Community Foundation to take over the citizen of the year, youth and volunteer awards at their annual banquet.
- Invite chamber manager to next meeting to answer board's questions.

9. YIP

- Student council agreed to transfer the money they currently have for their YIP program to the Altona Community Foundation and set up a flow through fund.
- A memorandum of understanding will be drafted and signed on Tuesday when Chris meets with student council.

10. 2016 Endow MB Giving Challenge
  - Reminders have been made to last year's donors.
11. Community Foundations of Canada Matching Program
  - We need to pick an application period to continue with program. Board decided on open applications on March 1 and close them on March 31.
  - Brenda to email dates and confirm with CFC.
12. Public Relations Committee Report
  - Chris drafted a news release for the 24 hour giving challenge.
  - Stories appeared on PV online and the Altona Echo.
13. Asset Development Committee Report
  - No report.
14. Grant Committee Report
  - No report.
15. New business
  - Put on agenda for January planning session – do we need an executive committee to approve spending under \$1,000.
  - No other new business.
16. Next Meeting Date
  - Friday, December 16 — 12 noon — Golden West boardroom.
17. **Adjournment**  
**MOTION: Brenda Thiesen – moved – Byron Loeppky – seconded - THAT** this meeting is now adjourned and the next regular meeting of the Altona Community Foundation will be held on Friday, December 16 at 12 noon.  
**CARRIED.**



Altona Community Foundation, President

11:32 AM  
 2016-11-09  
 Accrual Basis

Altona Community Foundation Inc.  
 General Ledger  
 As of 9 November 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance	
1000-00 - Operating Chequing Account (To record operating expenses)							5,590.54	
1000-01 - Chequing Grants (Cheques issued to grant recipients.)							0.00	
Bill Pmt -Cheque	2016-10-05	803	Big Brothers Big Sist...	106793417RR...	2000-10 - Grant...	-1,500.00	-1,500.00	
General Journal	2016-10-06	8		transfer from ...	1035-10 - 0020...	4,300.00	2,800.00	
Bill Pmt -Cheque	2016-10-07	802	Municipality of Rhinal...	10743201RTO...	2000-10 - Grant...	-1,000.00	1,800.00	
Bill Pmt -Cheque	2016-10-07	801	Town of Altona GR	108124645RP...	2000-10 - Grant...	-1,800.00	0.00	
Bill Pmt -Cheque	2016-10-19	805	Forever Friends - GR	RN721035300...	2000-10 - Grant...	-500.00	-500.00	
Bill Pmt -Cheque	2016-10-19	806	Gardens on Tenth - GR	118891928R...	2000-10 - Grant...	-2,205.00	-2,705.00	
Bill Pmt -Cheque	2016-10-19	807	Rhineland Child Care...	856530142RR...	2000-10 - Grant...	-500.00	-3,205.00	
Transfer	2016-10-19			Funds Transfer	1060-10 - 0020...	3,205.00	0.00	
Bill Pmt -Cheque	2016-10-25	810	Oakview Golf Club In...	103966065RT...	2000-10 - Grant...	-1,277.50	-1,277.50	
Bill Pmt -Cheque	2016-11-09	811	Blue Sky Opportunitie...	118829274RP...	2000-10 - Grant...	-6,000.00	-7,277.50	
Bill Pmt -Cheque	2016-11-09	812	Newburghal Heritage...	883046074RR...	2000-10 - Grant...	-2,000.00	-9,277.50	
Bill Pmt -Cheque	2016-11-09	813	Town of Altona GR	108124645RP...	2000-10 - Grant...	-4,500.00	-13,777.50	
Transfer	2016-11-09			Funds Transfer	1060-10 - 0020...	13,777.50	0.00	
Total 1000-01 - Chequing Grants (Cheques issued to grant recipients.)							0.00	
1000-00 - Operating Chequing Account (To record operating expenses) - Other							5,590.54	
Bill Pmt -Cheque	2016-09-21	800	Jasmine Tea Room-V	Sep 2016 mee...	20000 - Accoun...	-50.85	5,539.69	
Bill Pmt -Cheque	2016-10-07	804	Terrybyte Technologi...	Laptop	20000 - Accoun...	-758.21	4,781.48	
Bill Pmt -Cheque	2016-10-25	808	Jennifer Derksen-V		20000 - Accoun...	-60.63	4,720.85	
Bill Pmt -Cheque	2016-10-25	809	Wendy Dyck - V	Microsoft Office	20000 - Accoun...	-156.45	4,564.40	
Bill Pmt -Cheque	2016-11-09	814	Golden West Broadc...	Fall Granting	20000 - Accoun...	-411.60	4,152.80	
Bill Pmt -Cheque	2016-11-09	815	Sun Media Corporati...		20000 - Accoun...	-351.75	3,801.05	
Total 1000-00 - Operating Chequing Account (To record operating expenses) - Other							-1,789.49	3,801.05
Total 1000-00 - Operating Chequing Account (To record operating expenses)							-1,789.49	3,801.05
<b>TOTAL</b>							<b>-1,789.49</b>	<b>3,801.05</b>

<b>Spring 2015 - Grant Announced May/15. Need to be taken by May/16.</b>	<b>Project Cost</b>	<b>Request</b>	<b>Approved</b>	<b>Taken</b>	<b>Date Paid</b>	<b>CK No.</b>
Build A Village, Ray Loewen, Garden Beds	\$3,125	\$1,875	\$1,200	\$1,200	Jun-16	794
RM of Rhineland, Rosetown Pathway, Mandy Braun, Paved Pathway	\$130,000	\$10,000	\$1,500	\$1,500	Jul-15	738
Oakview Golf Club, Robert Martens, SP Sand Rake	\$5,500	\$2,700	\$500	\$500	Oct-15	747
MCI Collegiate, Buhler Hall, Ruth Siemens, New Lighting System	\$10,000	\$6,000	\$2,500	\$2,500	Apr-16	780
Borderland School Div. Gretna Parent Advisory, Sandra Reimer, Playground Equip.	\$76,000	\$10,000	\$2,500	\$2,500	Oct-15	746
Town of Altona, Altona Rec. Deandra Sawatzky, Conference Expenses	\$3,100	\$1,000	\$500	\$500	Dec-15	768
Town of Altona, Altona Minor Baseball, Ken Wiebe, Storage Shed	\$12,982	\$5,000	\$1,000	\$1,000	Jul-15	739
Town of Altona, Altona Elks, Rita Wiebe, Indoor Play Structure	\$85,000	\$10,000	\$0	\$0	Not Used	
Man. Mennonite Historical Society, Bergthal School, Joe Braun, Restoration	\$75,000	\$5,000	\$2,000	\$2,000	Apr-16	779
Town of Altona, Area Recreation, Deandra Sawatzky, Mini Stick Arena	\$9,316	\$5,000	\$2,500	\$2,500	Dec-15	764
Altona Senior Citizens Club, Gordon Pappel, Update Sign	\$2,200	\$1,500	\$500	\$500	Dec-15	767
Kiddie Sunshine Center, Iris Hiebert, Replace smoke & heat detectors.	\$5,366	\$3,000	\$1,800	\$1,800	Apr-16	778
Rhineland Care Inc., Palliative Care, Anne Derksen, Seminar	\$4,024	\$3,000	\$1,000	\$1,000	Nov-15	759
<b>Total Grants Approved Spring 2015</b>			<b>\$17,500</b>			
<b>Total Grants Taken &amp; Carry Forward</b>				<b>\$17,500</b>		
<b>Unclaimed Grants</b>				<b>\$0</b>		

<b>Fall 2015 - Grant Announced Nov/15. Need to be taken by Nov/16</b>	<b>Project Cost</b>	<b>Request</b>	<b>Approved</b>	<b>Taken</b>	<b>Date Paid</b>	<b>CK No.</b>
Town of Altona, Minor Baseball, Curt Letkeman, Electronic Scoreboard	\$10,000	\$2,000	\$2,000	\$2,000	Aug-16	799
Town of Altona, Gallery in the Park, Linda Loewen, Artwork	\$5,000	\$2,500	\$2,300			
Gardens on Tenth, Laurie Schellenberg, Replace Flooring	\$18,844	\$15,000	\$3,500	\$2,205	Oct-16	806
Blue Sky, Richard Neufeld, Concrete Slab for new building.	\$172,000	\$12,500	\$6,000	\$6,000	Nov-16	811
South Central Cancer Resource, Tami Thiessen, Radon Awareness	\$1,247	\$715	\$350	\$350	Apr-16	782
Municipality of Rhineland, Rosenfeld Rink, Warren Schroeder, Concrete Slab	\$75,000	\$10,000	\$3,500			
Town of Altona, Altona Curling Club, Kieth Stoesz, Ice Plant	\$170,000	\$10,000	\$4,500	\$4,500	Nov-16	813
Forever Friends, Tracy Harder, Equipment	\$10,000	\$1,000	\$500	\$500	Oct-16	805
Border Land School, W.C. Miller YIP Program, Laura Thiessen	\$2,000	\$2,000	\$2,000	\$2,000	Dec-15	766
<b>Total Grants Approved Fall 2015</b>			<b>\$24,650</b>			
<b>Total Grants Taken &amp; Carry Forward</b>				<b>\$17,555</b>		
<b>Unclaimed Grants</b>				<b>\$7,095</b>		

<b>Spring 2016 - Grant Announced May/16. Need to be taken by May/17.</b>	<b>Project Cost</b>	<b>Request</b>	<b>Approved</b>	<b>Taken</b>	<b>Date Paid</b>	<b>CK No.</b>
Big Brothers & Big Sisters, Micheal Penner, Start up.	\$1,000	\$1,000	\$500			
Borderline Shooting Assoc., Mike Toews, Range Improvements	\$20,000	\$5,000	\$1,500			
Genesis House, Angela Brown, New Furniture	\$1,466	\$1,466	\$500			
Gardens on Tenth, Laurie Schellenberg, Wheelchair Ramp	\$100,000	\$9,364	\$2,500	\$2,500	Jun-16	795
Town of Altona, Altona Elks, Guy Muller, Indoor Play Structure	\$90,000	\$5,000	\$2,500			
Town of Altona, Altona Skating Club, Tara Glaspey, Skating Harness	\$6,000	\$5,000	\$2,000			
Neubergthal Heritage Foundation, Shaun Friesen, House Improvements	\$13,800	\$10,000	\$2,000	\$2,000	Nov-16	812
Care Inc., Ann Kroeker, Palliative Care Training	\$2,950	\$2,000	\$1,000			
Rhineland Child Care Center, Dolores Deppe, New Cribs, playpens, highchairs	\$1,835	\$1,000	\$500	\$500	Oct-16	807
Blue Sky Opportunity Inc., Richard Neufeld, Building Construction,	\$661,500	\$10,000	\$5,000			
Borderland School Div, Gretna Parent Council, Amanda Braun, Pathway & Improv.	\$55,000	\$2,500	\$1,500			
Municipality of Rhineland, Gretna Arena, Chris Franz, Drinking Water System	\$2,500	\$2,000	\$500			
<b>Total Grants Approved Spring 2016</b>			<b>\$20,000</b>			
<b>Total Grants Taken &amp; Carry Forward</b>				<b>\$5,000</b>		
<b>Unclaimed Grants</b>			<b>\$15,000</b>			

<b>Fall 2016 - Grant Announced Nov/16. Need to be taken by Nov/17</b>	<b>Project Cost</b>	<b>Request</b>	<b>Approved</b>	<b>Taken</b>	<b>Date Paid</b>	<b>CK No.</b>
<b>Total Grants Approved Fall 2016</b>			<b>\$0</b>			
<b>Total Grants Taken &amp; Carry Forward</b>				<b>\$0</b>		
<b>Unclaimed Grants</b>			<b>\$0</b>			