



Minutes of the Altona Community Foundation Board of Directors held on Friday, March 24, 2017 at 12:00 pm at Golden West Broadcasting boardroom.

Present were: president, Bill Penner; treasurer, Wendy Dyck; Perry Batchelor; Brenda Thiesen; Chris Sumner; Loren Brault; Steve Siemens and Brad Derksen.

Regrets: Byron Loeppky.

1. Call to Order

President Bill Penner called the meeting to order at 12:05 p.m.

2. Review of the Agenda

MOTION: Perry Batchelor – moved – Wendy Dyck – seconded – THAT the agenda is approved as presented.

CARRIED.

3. Review of Previous Minutes

MOTION: Steve Siemens – moved – Brenda Thiesen – seconded - THAT the minutes of the meeting held February 17, 2017 are adopted as circulated.

CARRIED.

4. Financial

▪ Wendy presented the attached financial reports to the board.

MOTION: Wendy Dyck – moved – Brenda Thiesen – seconded – THAT the attached financial reports are approved as presented.

CARRIED.

▪ Dr. S.S.Toni Scholarship Fund (currently an endowment fund) and the Altona Hospital Trust Fund (currently a flow through fund) have made some inquiries on transferring their funds to the ACF.

▪ Wendy to find out when their next meeting is and make a presentation and report back to the board.

▪ Wendy handed out cheques to present to Gallery in the Park, Blue Sky Opportunities and the Altona Elks, and a cheque for Genesis House to be mailed.

5. Community Foundations of Canada Matching Program

▪ Town of Altona application is in; need more specifics to complete application.

▪ Brenda to contact Ron Epp about the missing information.

6. Altona Chamber Banquet

▪ IPC Investments is sponsoring a table for the ACF.

▪ Prizes confirmed to date: Blue Sky, 2 Adirondack chairs; Altona Flower shop, gift basket; West Park Motors, convertible; Red River Mutual, signed Mark Scheifele jersey; and Golden West Broadcasting, WSO tickets.

7. Public Relations Committee Report
 - YIP rep was interviewed through the radio station about their upcoming granting period, all Golden West vehicles were used to help promote.
 - YIP to attend next meeting to discuss their grant applications.
8. Asset Development Committee Report
 - Met and discussed for planning session.
9. Granting Committee Report
 - Spring granting advertising – radio, \$392 – 8 paid, 8 free (as per last year) – Wendy and Brenda to voice; newspaper proposed a full page (last year ran ¼ page) ad to promote board members plus the spring granting period to run on April 6, \$299 plus \$136 (same as last year) for an 1/8 page ad to run on April 20.

MOTION: Brad Derksen – moved – Perry Batchelor seconded – THAT the board approve the advertising for the spring 2017 granting period as presented.
CARRIED.
10. New Business
 - No new business.
11. Next Meeting Date
 - Friday, April 21 — 12 noon — Golden West boardroom.
12. Adjournment

MOTION: Brenda Thiesen – moved – Chris Sumner – seconded - THAT this meeting is now adjourned and the next meeting of the Altona Community Foundation will be held on Friday, April 21 at 12 noon.
CARRIED.



Bill Penner, president
Altona Community Foundation

2017 Planning Session

2017 planning session of the Altona Community Foundation Board of Directors held on Friday, March 24, 2017 at Golden West Broadcasting boardroom.

Present were: president, Bill Penner; treasurer, Wendy Dyck; Perry Batchelor; Brenda Thiesen; Chris Sumner; Loren Braul; Steve Siemens and Brad Derksen.

Regrets: Byron Loeppky.

1. Review of 2016

- New in 2016 was the Earl Dick golf tournament it was a good addition this past year to generate extra income - hope to make it a yearly event.
- ACF took advantage of the 24-hour Endow MB giving challenge to generate income for the foundation. Look at the possibility of doing a live broadcast during the giving challenge, similar to what the Winkler Foundation does. Jennifer to get a quote and report back to the board.
- PR was really effective in getting our message out through Golden West media – great local coverage.

2. Asset Development

- Asset development committee consists of Loren, chair; Wendy and Brenda.
- Set a goal to generate \$45,000 this year.
- Make donations easier.
- Focus on the geographical areas of Gretna, Neubergthal and Rosenfeld – make a contact in each community – reach out and make our presence more known.
- Fundraising events – fall fasma.
- Will planning presentation during wills week.
- Payroll deductions – ACF donation slips with pay stubs. Make contact with businesses.
- Plan a phone campaign.

3. Public Relations

- Public relations committee consists of Chris, Brad and Steve.
- Continue to take the lead when other committees need help with promotions.
- Continue to be effective in getting our message out.

4. Granting

- Granting committee consists of Bill, Perry and Byron.
- Carry on from last year – continue hand delivering when we can the grant approval letters, call grant applications that are denied and review grants and clarify with applicant if there are red flags before the applications go to the board for final approval.

5. Other Business

- 3 board terms end this October – Perry, Byron and Steve.
- Bill to talk to Access Credit Union to be a drop off point for donations.
- Wendy to set up ACF as an online payee through Access Credit Union.

MOTION: Loren Braul – moved – Perry Batchelor – seconded - THAT the board have Wendy Dyck set up the ACF as an online payee through Access Credit Union.

CARRIED.

6. Adjournment

MOTION: Brad Derksen – moved – Perry Batchelor – seconded - THAT the 2017 planning meeting is now adjourned.

CARRIED.

A handwritten signature in black ink, appearing to read 'W. D. Penner', with a long horizontal stroke extending to the right.

Bill Penner, president
Altona Community Foundation

8:47 AM
 2017-03-24
 Accrual Basis

Altona Community Foundation Inc.
Balance Sheet
 As of 24 March 2017

	<u>24 Mar 17</u>
ASSETS	
Current Assets	
Chequing/Savings	
1000-00 - Operating Chequing Account (To record operating expenses)	2,295.39
1035-10 - 00206 - Curtis Klassen Fund (Donations & Interest held to be granted in me...)	6,706.38
1040-10 - YIP Savings (YIP Flow-through account)	5,986.38
1050-10 - GIC - Non-Redemable - ACF (GIC's Invested long term.)	1,231,009.84
1052-10 - GIC - Non Redemable - RCF (Long term Investments for the Rosenfield Ceme...)	5,000.00
1055-10 - GIC - Non Redemable - KWMF (Long term Investment for the Kendall Wiebe ...)	11,396.81
1060-10 - 00204 - Interest Granting - ACF (Interest received from investments and use...)	25,792.22
1062-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rose...)	2.36
1070-10 - 00206 - Savings for Invest-ACF (Donations received and held till invested.)	36,112.33
1080-10 - 00209 -Savings for Invest - RCF (Donations received for investing in the Ros...)	200.00
1085-10 - 00211-Savings for Invest - KWMF (Donations held in savings for KWMF till L...)	96.01
Total Chequing/Savings	<u>1,324,597.72</u>
Other Current Assets	
12010 - Deposits to be received. (Donations that have been deposited but need to be ...)	-50.00
Total Other Current Assets	<u>-50.00</u>
Total Current Assets	<u>1,324,547.72</u>
Other Assets	
1210-10 - Accrued Interest Receivable	12,849.02
Total Other Assets	<u>12,849.02</u>
TOTAL ASSETS	<u>1,337,396.74</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-10 - Grants Payable (Grants promised to other organizations or individuals)	23,500.00
Total Accounts Payable	<u>23,500.00</u>
Other Current Liabilities	
2050-00 - Accr's Payable & Accrued Liab.	2,500.00
2550-00 - GST/HST Payable (Tax amounts collected on sales and paid on purchases...)	-187.73
Total Other Current Liabilities	<u>2,312.27</u>
Total Current Liabilities	<u>25,812.27</u>
Total Liabilities	<u>25,812.27</u>
Equity	
2010-20 - Income Retained for future dist	10,916.47
2020-40 - Curtis Klassen Memorial Fund	4,928.89
2040-30 - Contributed Capital	1,243,285.32
2060-00 - Rosenfield Cemetary	4,988.25
2070-00 - Kendall Wiebe Memorial Fund	11,442.25
3000-00 - Opening Balance Equity (Opening balances during setup post to this account...)	173.90
Net Income	<u>35,849.39</u>
Total Equity	<u>1,311,584.47</u>
TOTAL LIABILITIES & EQUITY	<u>1,337,396.74</u>

Spring 2016 - Grant Announced May/16. Need to be taken by May/17.							
	Project Cost	Request	Approved	Taken	Date Paid	CK No.	
Big Brothers & Big Sisters, Micheal Penner, Start up.	\$1,000	\$1,000	\$500				
Borderline Shooting Assoc., Mike Toews, Range Improvements	\$20,000	\$5,000	\$1,500				5,500.00 arts
Genesis House, Angela Brown, New Furniture	\$1,488	\$1,488	\$500	\$210	Feb-17	834	7,500.00 youth/children
Gardens on Tenth, Laurie Schellenberg, Wheelchair Ramp	\$100,000	\$9,384	\$2,500	\$2,500	Jun-18	795	4,000.00 community/history
Town of Altona, Altona Elks, Guy Mullen, Indoor Play Structure	\$90,000	\$5,000	\$2,500	\$2,175	Feb-17	835	1,000.00 education
Town of Altona, Altona Skating Club, Tara Glaspey, Skating Harness	\$8,000	\$5,000	\$2,000				2,500.00 seniors
Neubergthal Heritage Foundation, Shaun Friesen, House Improvements	\$13,800	\$10,000	\$2,000	\$2,000	Nov-18	812	12,000.00 special needs
Care Inc., Ann Kroeker, Palliative Care Training	\$2,950	\$2,000	\$1,000	\$780	2018-11-28	818	7,500.00 recreation
Rhineland Child Care Center, Dolores Deppe, New Cribs, playpens, highchairs	\$1,835	\$1,000	\$500	\$500	Oct-18	907	
Blue Sky Opportunity Inc., Richard Neufeld, Building Construction,	\$981,500	\$10,000	\$5,000	\$5,000	Mar-17	838	40,000.00
Borderland School Div, Gretna Parent Council, Amanda Braun, Pathway & Improv.	\$55,000	\$2,500	\$1,500	\$990	Nov-18	816	
Municipality of Rhineland, Gretna Arena, Chris Franz, Drinking Water System	\$2,500	\$2,000	\$500				

Total Grants Approved Spring 2016

\$20,000

Total Grants Taken & Carry Forward

\$14,135

Unclaimed Grants

\$5,865

Fall 2016 - Grant Announced Nov/16. Need to be taken by Nov/17							
	Project Cost	Request	Approved	Taken	Date Paid	CK No.	
Gardens on Tenth, Fire Alarm Panel			\$8,000				
Town of Altona, Field of Dreams Grandstands			\$4,500				
Town of Altona, Altona Curling Club Sound System	\$1,200	\$1,200	\$1,000	\$1,000	Jan-17	828	
Manitoba Mennonite Historical Society, Bergthal School			\$3,500				
Town of Altona, Altona Minor Hockey Jerseys			\$2,000				
Rosenfeld Good Neighbour Centre, Roof/Kitchen repairs	\$26,000		\$3,000				

Total Grants Approved Fall 2016

\$20,000

Total Grants Taken & Carry Forward

\$1,000

Unclaimed Grants

\$19,000

