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**ALTONA COMMUNITY  
FOUNDATION INC.**

**UNAUDITED FINANCIAL STATEMENTS**

**September 30, 2019**

DRAFT - FOR DISCUSSION

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**INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT**

DRAFT - FOR DISCUSSION

To the directors of  
**Altona Community Foundation Inc.**

We have reviewed the accompanying financial statements of Altona Community Foundation Inc. that comprise the statement of financial position as at September 30, 2019, and the statements of operations, changes in fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Practitioner's Responsibility**

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

**Conclusion**

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Altona Community Foundation Inc. as at September 30, 2019, and results of its operations and its cash flows for the period ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Gislason Targownik Peters*

**CHARTERED PROFESSIONAL ACCOUNTANTS**

Winkler, Manitoba

**ALTONA COMMUNITY FOUNDATION INC.**  
**Statement of Operations and Changes in Fund Balances**  
**For the year ended September 30, 2019**

DRAFT - FOR DISCUSSION

	Operating Fund	Flow Through Fund	Endowment Fund	2019	2018
<b>REVENUE</b>					
Donations	\$ 5,375	\$ 7,753	\$ 50,936	\$ 64,064	\$ 93,779
Interest Income		12	39,577	39,589	33,425
Administration support grants	1,461			1,451	1,596
Fundraising	5,547			5,547	4,044
	<b>12,373</b>	<b>7,765</b>	<b>90,513</b>	<b>110,651</b>	<b>138,673</b>
<b>EXPENSES</b>					
Advertising and promotion	3,108			3,108	2,325
Bank Charges	5	120	222	347	195
Grants	-	7,160	32,197	39,357	48,192
Meetings	502			502	746
Memberships	505			505	530
Office supplies	282			282	903
Professional fees	2,835			2,835	3,200
Salaries and benefits	1,236			1,236	1,150
Unpaid grants		(420)	(3,584)	(4,004)	(5,828)
	<b>8,472</b>	<b>6,860</b>	<b>28,835</b>	<b>44,168</b>	<b>57,241</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES</b>	<b>3,901</b>	<b>905</b>	<b>61,678</b>	<b>66,483</b>	<b>81,432</b>
<b>FUND BALANCES, BEGINNING</b>	<b>2,711</b>	<b>3,923</b>	<b>1,396,371</b>	<b>1,403,005</b>	<b>1,321,573</b>
<b>FUND BALANCES, ENDING</b>	<b>\$ 6,612</b>	<b>\$ 4,828</b>	<b>\$ 1,458,049</b>	<b>\$1,469,488</b>	<b>\$ 1,403,005</b>

See accompanying Notes to Financial Statements and Review Engagement Report

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**ALTONA COMMUNITY FOUNDATION INC.**

Statement of Financial Position  
As at September 30, 2019

DRAFT - FOR DISCUSSION

	FLOW			2019	2018
	OPERATING FUND	THROUGH FUND	ENDOWMENT FUND		
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
Cash	\$ 9,507	\$ 4,828	\$ 577,593	\$ 591,928	\$ 206,329
Accounts receivable	158			158	154
Current portion of investments			199,437	199,437	436,650
	9,665	4,828	777,030	791,523	643,133
<b>INVESTMENTS (Note 3)</b>			695,518	695,518	790,344
	\$ 9,665	\$ 4,828	\$ 1,472,548	\$ 1,487,041	\$ 1,433,477
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts payable and accrued liabilities (Note 4)	\$ 3,053		\$ 14,500	\$ 17,553	\$ 30,472
<b>NET ASSETS</b>	6,612	4,828	1,458,049	1,469,488	1,403,005
	\$ 9,665	\$ 4,828	\$ 1,472,548	\$ 1,487,041	\$ 1,433,477

APPROVED ON BEHALF OF THE BOARD:

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

**ALTONA COMMUNITY FOUNDATION INC.**  
**Unaudited Statement of Cash Flow**  
**For the year ended September 30, 2019**

DRAFT - FOR DISCUSSION

	2019	2018
<b>OPERATING ACTIVITIES</b>		
Excess of revenue over expenses	\$ 66,482	\$ 81,433
Net change in non-cash working capital balances	(12,924)	11,215
	<b>53,558</b>	<b>92,648</b>
<b>INVESTING ACTIVITIES</b>		
Investments	332,039	(143,492)
<b>INCREASE (DECREASE) IN CASH AND EQUIVALENTS</b>	<b>385,597</b>	<b>(50,844)</b>
<b>CASH AND EQUIVALENTS - Beginning</b>	<b>206,329</b>	<b>257,173</b>
<b>CASH AND EQUIVALENTS - Ending</b>	<b>\$ 591,926</b>	<b>\$ 206,329</b>

See accompanying Notes to Financial Statements and Review Engagement Report

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## **1. PURPOSE OF THE ORGANIZATION**

The Altona Community Foundation Inc. is a corporation without share capital, incorporated under the laws of Manitoba. The corporation is a registered charity under Section 149 of the Income Tax Act (Canada) and is therefore exempt from income tax. The Altona Community Foundation Inc. provides funding through grants for projects relating to youth, education, health, and other local community development initiatives for the area of Altona, Manitoba including Gretna, Rosenfeld, and Reinland.

## **2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

### **Basis of presentation**

The financial statements of the organization have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

### **Financial instruments**

Financial assets and liabilities are initially measured at fair value. Subsequent measurement of financial assets and liabilities are at amortized cost unless otherwise noted. Financial assets and liabilities measured at amortized cost consist of cash, receivables, investments, and payables.

It is management's opinion that the organization is not exposed to significant credit, currency, interest rate, liquidity or market risks arising from these financial instruments, unless otherwise noted.

### **Capital assets**

Capital assets are recorded as an expense in the year of acquisition. Capital assets of NIL (2018 - NIL) were recorded as an expense during the year.

### **Revenue recognition**

The organization follows the restricted fund method of accounting for contributions. Unrestricted contributions are recognized as revenue of the operating fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Contributions restricted by external donors for specific uses are reported in the fund for which they have been designated or in the operating fund if there is no specified fund reported. Interest and fundraising revenue are recognized as earned.

**Fund accounting**

Revenues and expenses related to operations and administrative activities are reported in the Operating Fund.

Revenues and expenses directly related to the Curtis Klassen Memorial Fund and the YIP Fund are reported in the Flow Through fund.

The Curtis Klassen Memorial Fund and the YIP Fund consist of contributions designated to be used for specific youth activities and bursaries.

Revenues and expenses directly related to the Contributed Capital Endowment Fund, Undistributed Income Fund, Rosenfeld Cemetery Endowment Fund, Kendall Wiebe Memorial Endowment Fund and the Menno H Friesen Fund are reported in the Endowment Fund.

The Contributed Capital Fund and Undistributed Income Fund consist of designated contributions held in perpetuity for the purposes of granting as determined by the board of directors.

The Rosenfeld Cemetery Fund consists of designated contributions from donors held in perpetuity for purposes of improving and maintaining the Rosenfeld Cemetery.

The Kendall Wiebe Memorial Fund consists of designated contributions from donors held in perpetuity for purposes of providing scholarships to art/cosmetology students at W.C. Miller Collegiate enrolled in a post secondary institution.

The Menno H Friesen Fund is a donor advised fund in which the donor will advise on the distribution of funds.

**Contributed services and materials**

A substantial number of volunteers contribute a significant amount of their time each year. Due to the difficulty of determining the fair market value, contributed services are not recognized in the financial statements.

Contributed materials which are used in the normal course of the organization's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated.

**3. INVESTMENTS**

	<b>2019</b>	<b>2018</b>
Access Credit Union Limited guaranteed investment certificates	\$ 894,955	\$ 1,226,994
Less: Current portion of investments	199,437	436,650
	\$ 695,518	\$ 790,344

The guaranteed investment certificates have maturity dates ranging from January 2020 - March 2024 and interest rates ranging from 2.20% - 3.50%. The amounts include accrued interest of \$23,670 (2018 - \$21,403).

**4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES**

	<b>2019</b>	<b>2018</b>
Trade accounts payable and accrued liabilities	\$ 3,053	\$ 3,000
Grants payable	14,500	27,472
	\$ 17,553	\$ 30,472