



Altona Community Foundation

Minutes July 10, 2020

Minutes of the Altona Community Foundation Board of Directors meeting held on Friday, July 10, 2020 at 12:00 pm.

Present were: president, Chris Sumner; vice-president Loren Brault; treasurer, Angus Klassen; Bill Penner; Keith Stoesz; Ken Wiebe; Scott Penner; and Pat Friesen. Regrets: Tracy Klassen.

1. Call to Order

Chris Sumner called the meeting to order at 12:03 p.m.

2. Review of the Agenda

MOTION: Bill Penner - moved – Ken Wiebe – seconded - THAT the agenda is approved as presented.

CARRIED.

3. Review of Previous Minutes

MOTION: Scott Penner – moved – Keith Stoesz – seconded – THAT the minutes of the meeting held May 22, 2020 are adopted as circulated.

CARRIED.

4. Financial

- Angus issued a grant cheque to the Rosenfeld Skating Rink, \$1,500.
- Two donations were made to the Rosenfeld Cemetery Fund.
- We had a request from a local business inquiring about using our charitable # to issue donation receipts, Angus checked with GTP and they confirmed that the ACF cannot act as a flow through for donations to non-charitable organizations. The one exception being if they were funding charitable activities.
- Angus presented the attached financial reports to the board.

MOTION: Angus Klassen – moved – Bill Penner – seconded – THAT the attached financial reports are approved as presented.

CARRIED.

5. Granting Committee Report

- 2020 spring granting: 20 applications received - 12 were accepted, eight were denied for being outside of our geographic area, for operating expenses or not having a charitable #.
- Board had \$20,000 to disperse.
- Keith went through the scoring guide with the board.
- Board confirmed the following \$20,000 requests:
 - Trans Canada Trail Committee - \$3,000 – tree planting on trail to Gretna
 - Access Field of Dreams - \$3,350 – field house
 - Altona Senior Citizens Club - \$3,250 – kitchen renovation
 - Gretna Prairie Centre - \$500 – wheelchair accessible washroom
 - Kiddie Sunshine Centre - \$2,500 – kitchen renovation
 - The Gardens on Tenth - \$1,500 – tables & chairs
 - Neuberghal Heritage Foundation - \$2,000 – dishwasher, cement pad, signage
 - Altona & Area Family Resource Centre - \$150 – desk additions
 - Youth for Christ, Altona - \$1,000 – computer for Maker Space
 - Altona & Area Pickleball Club - \$500 - paint for permanent lines, net
 - Altona Minor Hockey - \$1,500 – jerseys
 - The Gallery in the Park - \$750 – printing costs for exhibit

MOTION: Keith Stoesz – moved – Loren Braul – seconded – THAT the Altona Community Foundation approve the 2020 spring grant requests as presented.

CARRIED.

- Letters to be mailed to approved and declined grant applicants. Draft of the declined letter to be sent to board for approval.
- Press release to be sent to media.

6. Winnipeg Foundation

- After careful review the ACF board decided to move our Endowment Fund to Endow Manitoba to manage.
- As GICs mature they will not be renewed. Angus to relay this to Access.
- ACF's named funds will still be entrusted to Access Credit Union.

MOTION: Ken Wiebe – moved – Bill Penner – seconded – THAT the Altona Community Foundation Inc. move our Endowment Funds to Endow MB to manage and join their Affiliate program.

CARRIED.

- Chris to contact Alan/Denise at Endow MB to ask what the next steps are.

7. YIP

- No cheque presentations this year.
- A media release for YIPs 2020 grant recipients was sent out.

8. Emergency Community Support Fund

- ACF had \$40,000 in funding available to Altona and Municipality of Rhineland charities supporting COVID-19 response and confirmed the following \$38,700 in requests:
 - Altona Family Resource - \$7,200 – book sharing
 - Kiddie Sunshine Centre - \$5,500 – curriculum
 - Regional Connections - \$6,000 – laptop library
 - Youth for Christ, Altona - \$20,000 – programming time
- Loren excused himself from any Regional Connections discussion.

MOTION: Loren Braul – moved – Pat Friesen – seconded – THAT the ACF approve the four applicants that applied for the Emergency Community Support Fund.

CARRIED.

- Still have \$1,300 to disperse, deadline is July 23.

9. Endow MB IT Enhancement Program

- ACF signed an agreement with Endow Manitoba to participate in their IT Enhancement Program.
- Agreement attached.

10. Fuel Good Day – September 15

- Fuel Good Day is a Federated Co-op Initiative celebrated in September. During the day a min. of 5¢ from every litre of fuel sold at Sun Valley Co-op Gas Bar is donated back to a charity. This year Co-op has chosen ACF.
- Fuel Good Day will be held on September 15.
- Vickie to be in contact with ACF to help advertise the event and build awareness.

11. RBC Future Launch Community Challenge

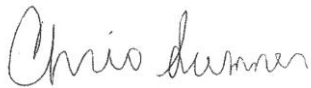
- Chris contacted Sheridan to let him know we now have until March 31, 2021 to host our Community Vital Conservation.

12. Build 150

- The Manitoba 150 committee had to cancel/postpone the celebration of Manitoba's 150 anniversary but the Build 150 grants still went forward.
- ACF had \$20,000 to disperse in Build150 grants.
- Chris to fill in the online summary form for the ACF's approved applicants for the Build 150 grants.
- Build 150 hopes to announce the grant recipients in early 2021.

13. Public Relations Committee Report
 - Chris to send the board a draft media release of the spring 2020 grant recipients.
14. Asset Development Committee Report
 - No new report.
15. New Business
 - No new business.
16. Next Meeting Date
 - Friday, September 11 – 12 noon – location TBA.
17. Adjournment.

THEREFORE BE IT RESOLVED THAT this meeting is now adjourned and the next meeting of the Altona Community Foundation will be held on Friday, September 11 at 12 noon.
CARRIED.



Chris Sumner, president
Altona Community Foundation

8:02 AM

2020-07-10

Accrual Basis

Altona Community Foundation Inc.
General Ledger
As of 31 July 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
1068-10 - 00218 - Interest Granting - MF							1,522.03
Total 1068-10 - 00218 - Interest Granting - MF							1,522.03
1000-00 - Operating Chequing Account (To record operating expenses)							6,549.18
1000-01 - Chequing Grants (Cheques issued to grant recipients.)							0.00
Transfer	2020-07-09			Funds Transf...	1060-10 - 002...	1,500.00	1,500.00
Bill Pmt - Cheque	2020-07-09	Debit	Rosenfeld Good Neighbour Cent...	119123594R...	2000-10 - Gra...	(1,500.00)	0.00
Total 1000-01 - Chequing Grants (Cheques issued to grant recipients.)						0.00	0.00
1000-00 - Operating Chequing Account (To record operating expenses) - Other							6,549.18
Transfer	2020-07-09			Funds Transf...	1075-10 - Plat...	(778.81)	5,770.37
Total 1000-00 - Operating Chequing Account (To record operating expenses) - Other						(778.81)	5,770.37
Total 1000-00 - Operating Chequing Account (To record operating expenses)						(778.81)	5,770.37
1080-10 - 00208 - Savings for Invest - RCF (Donations received for investing in the Rosenfeld Cemetery Fund)							424.08
Deposit	2020-07-09			Deposit	-SPLIT-	700.00	1,124.08
Total 1080-10 - 00208 - Savings for Invest - RCF (Donations received for investing in the Rosenfeld Cemetery Fund)						700.00	1,124.08
1062-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rosenfeld Cemetery Fund)							234.27
General Journal	2020-05-29	111		Interest	4100-30 - Inte...	150.41	384.68
Total 1062-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rosenfeld Cemetery Fund)						150.41	384.68
1085-10 - 00211 - Savings for Invest - KWMF (Donations held in savings for KWMF till invested.)							1,040.20
Total 1085-10 - 00211 - Savings for Invest - KWMF (Donations held in savings for KWMF till invested.)							1,040.20
1040-10 - YIP Savings (YIP Flow-through account)							2,531.52
Total 1040-10 - YIP Savings (YIP Flow-through account)							2,531.52
1060-10 - 00204 - Interest Granting - ACF (Interest received from investments and used to fund grants.)							41,341.10
Transfer	2020-07-09			Funds Transf...	1000-01 - Che...	(1,500.00)	39,841.10
General Journal	2020-05-26	112		GIC 1100722...	4100-20 - Inte...	2,653.25	42,494.35
Total 1060-10 - 00204 - Interest Granting - ACF (Interest received from investments and used to fund grants.)						1,153.25	42,494.35
1076-10 - Platinum Savings for Invest-ACF							644,296.29
Deposit	2020-07-09			Deposit	-SPLIT-	524.85	644,821.14
Deposit	2020-07-09			Deposit	12000 - Unde...	25.00	644,846.14
Transfer	2020-07-09			Funds Transf...	1000-00 - Ope...	778.81	645,624.95
Total 1076-10 - Platinum Savings for Invest-ACF						1,328.66	645,624.95
1070-10 - 00206 - Savings for Invest-ACF (Donations received and held till invested.)							545.65
Deposit	2020-06-09			Deposit	12000 - Unde...	10.00	555.65
Total 1070-10 - 00206 - Savings for Invest-ACF (Donations received and held till invested.)						10.00	555.65
1036-10 - 00208 - Curtis Klassen Fund (Donations & interest held to be granted in memory og Curtis Klassen)							1,351.87
Deposit	2020-07-10			Deposit	12000 - Unde...	100.00	1,451.87
Total 1036-10 - 00208 - Curtis Klassen Fund (Donations & interest held to be granted in memory og Curtis Klassen)						100.00	1,451.87
1060-10 - GIC - Non-Redemable - ACF (GIC's Invested long term.)							776,800.00
Total 1060-10 - GIC - Non-Redemable - ACF (GIC's Invested long term.)							776,800.00
1062-10 - GIC - Non Redemable - RCF (Long term investments for the Rosenfeld Cemetery Fund)							5,000.00
Total 1062-10 - GIC - Non Redemable - RCF (Long term investments for the Rosenfeld Cemetery Fund)							5,000.00
1056-10 - GIC - Non Redemable - KWMF (Long term investment for the Kendall Wiebe Memorial Fund)							11,237.39
General Journal	2020-07-02	110		Interest on GIC	4100-50 - Inte...	303.41	11,540.80
Total 1056-10 - GIC - Non Redemable - KWMF (Long term investment for the Kendall Wiebe Memorial Fund)						303.41	11,540.80
1090-10 - GIC - Menno H Friesen							30,908.43
1090-15 - Due from Menno H Friesen Fund							(149.57)
Total 1090-15 - Due from Menno H Friesen Fund							(149.57)
1090-10 - GIC - Menno H Friesen - Other							31,058.00
Total 1090-10 - GIC - Menno H Friesen - Other							31,058.00
Total 1090-10 - GIC - Menno H Friesen							30,908.43
TOTAL						2,888.82	1,628,748.88

8:00 AM
10-07-20

Altona Community Foundation Inc.
A/P Aging Summary
As of 10 July 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Border Land School Division GR	0.00	0.00	0.00	0.00	8,300.00	8,300.00
Gardens on Tenth - GR	0.00	0.00	0.00	0.00	4,600.00	4,600.00
Kiddle Sunshine Center GR	0.00	0.00	400.00	0.00	0.00	400.00
Rhineland Care Inc. - GR	0.00	0.00	0.00	0.00	0.00	0.00
South Central Regional Library - GR	0.00	0.00	0.00	0.00	3,100.00	3,100.00
Special Olympics MB - Central Region	0.00	0.00	300.00	0.00	0.00	300.00
The Station, Youth For Christ - GR	0.00	0.00	400.00	0.00	0.00	400.00
Town of Altona GR	0.00	0.00	900.00	0.00	0.00	900.00
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>16,000.00</u>	<u>18,000.00</u>



Endow Manitoba IT Enhancement Program

In Fall 2020, Endow Manitoba is initiating a program to enhance the information technology capabilities of Manitoba's community foundations (CFs). After the inaugural year, through its Endow Manitoba Fund, the Manitoba government has committed to providing sustainable support for the program.

This is an exciting opportunity to not only provide CFs with more resources to enable the work that they perform in their communities but will enhance the digital collaboration between Endow Manitoba and the Manitoba CF network, along with between the CF themselves.

Program Overview

1. In 2020, all CFs currently part of the Endow Manitoba Collegial and Affiliate networks will receive a laptop computer, along with an Office 365 license.
 - a. No financial commitment is required by the community foundation.
 - b. This computer is owned by the community foundation.
2. Endow Manitoba will provide training to users.
3. Going forward, an 'evergreen' policy will provide a replacement computer to CFs every four (4) years.

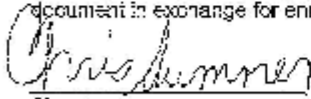
Terms of Participation

1. The CF agrees to send one representative to attend and complete one of the software training sessions provided by Endow Manitoba (More than one representative will be permitted, subject to availability).
2. The CF agrees to adhere to the industry-standard security practices which will be outlined at training.
3. Only authorized users known to the CF board of directors will be allowed access to the laptop for CF business (Personal use of the laptop is prohibited).
4. The CF agrees to be registered with Techsoup (Software discount hub).
5. The CF agrees to cover any related IT costs that may arise from the Laptop's use (non-warranty repairs, replacement if stolen, user support, etc.).
6. The CF agrees to only utilize the remote support software installed (This is intended as a security measure and remote support capability, but will not be used to "monitor" the computer).

Agreement

By agreeing to the above terms your community foundation is automatically enrolled in the program. The intention is to provide the training and equipment by Fall 2020.

I, Chris Sumner (printed name), holding the position of President (board position) of the Altona Community Foundation (CF name), agree to the terms outlined in this document in exchange for enrolment in the Endow Manitoba IT Enhancement Program.


Signature

May 28, 2020
Date