



Minutes of the Altona Community Foundation (ACF) Board of Directors meeting held on Wednesday, November 9, 2022.

Present were: president, Haydon Friesen; vice president, Keith Stoesz; treasurer, Angus Klassen; Ken Wiebe; Cheryl Dueck; Vic Loewen; and Pat Friesen. Regrets: Jonathan Toews.

1. Call to Order

Haydon Friesen called the meeting to order.

2. Review of the Agenda

**MOTION: Ken Wiebe - moved – Vic Loewen – seconded - THAT** the agenda is approved as presented.

**CARRIED.**

3. Review of Previous Minutes

**MOTION: Pat Friesen – moved – Angus Klassen – seconded – THAT** the minutes of the meeting held October 12, 2022 are adopted as circulated.

**CARRIED.**

4. New Board Member

- Haydon welcomed Al Friesen to the board.
- Board reviewed and updated the conflict of interest policy.

5. Financial

- Angus called Access and reported that our GICs cannot be withdrawn early. Board to ask at renewal if fund donors want to invest with The Winnipeg Foundation.
- Angus presented the attached financial reports to the board prior to the meeting.

**MOTION: Keith Stoesz – moved – Vic Loewen – seconded – THAT** the attached financial reports are approved as presented.

**CARRIED.**

6. Granting Committee

- 2022 fall granting: 14 applications received, 10 were accepted and four were denied.
- Board had \$30,334 to disperse - \$28,400 from interest for granting and \$1,934 from the Menno H. Friesen Fund.
- Keith went through the grant scoring guide with the board.
- Board discussed granting money to Kiddie Sunshine Centre over a period of five years for their new day care centre.

**MOTION: Cheryl Dueck – moved – Ken Wiebe – seconded – THAT** the Altona Community Foundation make an exception to our granting guidelines and approve annual grant payments of \$10,000 over the next five years, totaling \$50,000 to the Kiddie Sunshine Centre for their new day care centre.

**CARRIED.**

- Board confirmed the following \$30,334 in grant requests:
  - AAFRC, \$450 – active play items
  - ACAN, \$4,000 – landscaping, washrooms
  - Altona Curling Rink, \$2,000 – video cameras
  - Altona Minor Ball, \$2,000 – mower (\$1,500 from Menno H. Friesen Fund, \$500 ACF)
  - Buffalo Creek Skating Trail, \$1,250 – snow blower for trail maintenance

- Gallery in the Park, \$6,450 – exterior maintenance
- Gretna Stars Hockey, \$434 – jerseys (Menno H. Friesen Fund)
- Kiddie Sunshine Centre, \$10,000 – new day care centre
- The Community Exchange, \$2,140 – office space
- The Gardens on Tenth, \$1,610 – Hoyer lift & slings

**MOTION: Ken Wiebe – moved – Cheryl Dueck – seconded – THAT** the Altona Community Foundation approve the 2022 fall grant requests as presented.

**CARRIED.**

- Letters to be mailed to approved and declined grant applicants.
- Press release to be sent to media and social media sites updated.

7. 24 Hour Giving Challenge

- PR to send an email reminder to potential donors.
- Haydon to boost social media posts.
- Access confirmed that donations can be dropped off at the Altona branch during the week
- Cheryl to add to Pembina Valley Online events calendar.

8. Youth in Philanthropy (YIP)

- Cheryl confirmed teacher rep; Vanessa Zacharias and YIP students will be attending our December meeting.
- Board suggested a photo op with students.
- Mention the ACF Ag Scholarship fund to the students to promote awareness.

9. ACF Ag Scholarship

- Jenn to follow up with the 2021 scholarship recipient - still waiting for them to provide confirmation of continued enrollment in order to pay out the balance of their scholarship.

10. Menno H. Friesen Fund

- Menno H. Friesen Fund granted out the balance of their funds to disperse, \$1,934 during the 2022 fall granting period.

11. Public Relations Committee Report

- Update website – training on the new website is scheduled for later today.

12. Asset Development Committee Report

- No new report.

13. New business

- No new business.

14. Next Meeting Date

- Wednesday, December 14, 12 noon – Gold Room.

15. Adjournment.

**THEREFORE BE IT RESOLVED THAT** this meeting is now adjourned and the next regular meeting and planning session of the Altona Community Foundation will be held on Wednesday, December 14 at 12 noon.

**CARRIED.**

Haydon Friesen, president  
Altona Community Foundation

6:48 PM

2022-11-02

Annual Basis

**Altona Community Foundation Inc.**  
**General Ledger**  
**As of 3 November 2022**

Type	Date	Num	Name	Memo	Split	Amount	Balance
1020-00 - TWF - Neuberghal Heritage Fund (Neuberghal Heritage Foundation Fund)							4,947.06
Total 1020-00 - TWF - Neuberghal Heritage Fund (Neuberghal Heritage Foundation Fund)							4,947.06
1020-50 - TWF - Bergefeld Missions Fund (Bergefeld Mennonite Church Missions Fund)							51,148.31
Total 1020-50 - TWF - Bergefeld Missions Fund (Bergefeld Mennonite Church Missions Fund)							51,148.31
1020-40 - TWF - Ag Scholarship Fund (Future Ag Leader Scholarship Fund)							51,148.31
Total 1020-40 - TWF - Ag Scholarship Fund (Future Ag Leader Scholarship Fund)							51,148.31
1020-10 - TWF - ACF Managed Fund (The Winnipeg Foundation managed fund)							1,609,598.74
Total 1020-10 - TWF - ACF Managed Fund (The Winnipeg Foundation managed fund)							1,609,598.74
1068-10 - 00218 - Interest Granting - MF							2,720.98
Transfer	2022-11-02			Funds Transfer - MF 2022 (Altona Girls Softball - Pitching Tunnel)	1000-01 - ...	(292.58)	2,428.40
General Journal	2022-10-31	344		Credit Interest	4100-70 - L..	5.66	2,434.06
Total 1068-10 - 00218 - Interest Granting - MF						(286.92)	2,434.06
1000-00 - Operating Chequing Account (To record operating expenses)							13,064.67
1000-01 - Chequing Grants (Cheques issued to grant recipients.)							0.00
Transfer	2022-10-05			Funds Transfer - CKMF 2022 Altona Skating Club (Kid Sport Fund)	1035-10 - ...	250.00	250.00
Transfer	2022-10-05			Funds Transfer - SG2022 Town of Altona - Pitching Tunnel	1060-10 - ...	1,000.00	1,250.00
Transfer	2022-10-12			Funds Transfer - CKMF 2022 Altona Minor Hockey Kidsport Fund	1035-10 - ...	1,500.00	2,750.00
Transfer	2022-10-12			Funds Transfer - FG2021 RM of Rhineland - TransCanada Trail	1060-10 - ...	7,400.00	10,150.00
Transfer	2022-11-02			Funds Transfer - MF 2022 (Altona Girls Softball - Pitching Tunnel)	1068-10 - ...	292.58	10,442.58
Transfer	2022-11-02			Funds Transfer - Oakview Golf (Earl Dick Golf Tournament)	1060-10 - ...	2,505.00	12,947.58
Bill Pmt - Cheque	2022-10-05	1065	Town of Altona GR	108124645RP0001	2000-10 - ...	(250.00)	12,697.58
Bill Pmt - Cheque	2022-10-05	1066	Town of Altona GR	108124645RP0001	2000-10 - ...	(1,000.00)	11,697.58
Bill Pmt - Cheque	2022-10-12	1068	Municipality of Rhineland - ...	10743201RT0001	2000-10 - ...	(7,400.00)	4,297.58
Bill Pmt - Cheque	2022-10-12	1069	Town of Altona GR	108124645RP0001	2000-10 - ...	(1,500.00)	2,797.58
Bill Pmt - Cheque	2022-10-14	1070	Town of Altona GR	108124645RP0001	2000-10 - ...	(292.58)	2,505.00
Bill Pmt - Cheque	2022-10-14	1071	Oakview Golf Club Inc. - GR	103966065RT0001	2000-10 - ...	(2,505.00)	0.00
Total 1000-01 - Chequing Grants (Cheques issued to grant recipients.)						0.00	0.00
1000-00 - Operating Chequing Account (To record operating expenses) - Other							13,064.67
Transfer	2022-10-06			Funds Transfer - To adj Earl Dick Golf Tournament \$20 deposit discrepancy	1075-10 - ...	(20.00)	13,044.67
Bill Pmt - Cheque	2022-10-06	Debit	Sheri Siemens	Monthly Bookkeeping Fee - September 2022	20000 - AC...	(160.50)	12,884.17
Bill Pmt - Cheque	2022-11-02	Debit	Jennifer Derksen-V		20000 - AC...	(71.56)	12,812.61
Bill Pmt - Cheque	2022-11-02	Debit	Sheri Siemens	Monthly Bookkeeping Fee - October 2022	20000 - AC...	(160.50)	12,652.11
General Journal	2022-10-06	338		Service Charge - Etransfer	5010-00 - ...	(1.00)	12,651.11
General Journal	2022-11-02	349		Service Charge - Etransfer	5010-00 - ...	(1.00)	12,650.11
General Journal	2022-11-02	349		Service Charge - Etransfer	5010-00 - ...	(1.00)	12,649.11
Total 1000-00 - Operating Chequing Account (To record operating expenses) - Other						(415.56)	12,649.11
Total 1000-00 - Operating Chequing Account (To record operating expenses)						(415.56)	12,649.11
1080-10 - 00209 - Savings for Invest - RCF (Donations received for investing in the Rosenfeld Cemetery Fund)							1,578.45
General Journal	2022-10-31	339		Interest	4100-30 - L..	0.13	1,578.58
Total 1080-10 - 00209 - Savings for Invest - RCF (Donations received for investing in the Rosenfeld Cemetery Fund)						0.13	1,578.58
1062-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rosenfeld Cemetery Fund)							150.04
General Journal	2022-10-31	340		Credit Interest	4100-30 - L..	0.01	150.05
Total 1062-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rosenfeld Cemetery Fund)						0.01	150.05
1086-10 - 00211 - Savings for Invest - KWMF (Donations held in savings for KWMF Bill Invested.)							971.61

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2022-11-02

Accrual Basis

**Altona Community Foundation Inc.**  
**General Ledger**  
**As of 3 November 2022**

Type	Date	Num	Name	Memo	Split	Amount	Balance	
General Journal	2022-10-31	341		Credit Interest	4100-50 - L..	0.08	971.69	
Total 1085-10 - 00211-Savings for Invest - KWMF (Donations held in savings for KWMF till invested.)							0.08	971.69
<b>1040-10 - YIP Savings (YIP Flow-through account)</b>								872.53
General Journal	2022-10-31	342		Interest on YIP Fund	4100-60 - L..	0.07	872.60	
Total 1040-10 - YIP Savings (YIP Flow-through account)							0.07	872.60
<b>1080-10 - 00204 - Interest Granting - ACF (Interest received from investments and used to fund grants.)</b>								79,135.18
Transfer	2022-10-05			Funds Transfer - SG2022 Town of Altona - Pitching Tunnel	1000-01 - ..	(1,000.00)	78,135.18	
Transfer	2022-10-12			Funds Transfer - FG2021 RM of Rhineland - TransCanada Trail	1000-01 - ..	(7,400.00)	70,735.18	
Transfer	2022-11-02			Funds Transfer - Oakview Golf (Earl Dick Golf Tournament)	1000-01 - ..	(2,505.00)	68,230.18	
General Journal	2022-10-31	343		credit interest	4100-20 - L..	147.18	68,377.36	
General Journal	2022-10-31	348		Service Charge	5010-00 - ..	(2.00)	68,375.36	
Total 1060-10 - 00204 - Interest Granting - ACF (Interest received from investments and used to fund grants.)							(10,759.82)	68,375.36
<b>1075-10 - Special Daily Savings-ACF</b>								6,934.36
Transfer	2022-10-06			Funds Transfer - To adj Earl Dick Golf Tournament \$20 deposit discrepancy	1000-00 - ..	20.00	6,954.36	
Deposit	2022-10-13			Deposit	12000 - U..	100.00	7,054.36	
Deposit	2022-10-13			Deposit	12000 - U..	28.95	7,083.31	
Deposit	2022-10-13			Deposit	12000 - U..	100.00	7,183.31	
Deposit	2022-10-13			Deposit	12000 - U..	430.70	7,614.01	
Deposit	2022-10-25			Deposit	12000 - U..	20.00	7,634.01	
General Journal	2022-10-31	345		Credit Interest	4100-20 - L..	17.82	7,651.83	
Total 1075-10 - Special Daily Savings-ACF							717.47	7,651.83
<b>1070-10 - 00208 - Savings for Invest-ACF (Donations received and held till invested.)</b>								1,028.07
Deposit	2022-10-07			Deposit	12000 - U..	10.00	1,038.07	
General Journal	2022-10-31	346		Credit Interest	4100-20 - L..	0.09	1,038.16	
Total 1070-10 - 00208 - Savings for Invest-ACF (Donations received and held till invested.)							10.09	1,038.16
<b>1085-10 - 00208 - Curtis Klassen Fund (Donations &amp; interest held to be granted in memory og Curtis Klassen)</b>								4,719.23
Transfer	2022-10-05			Funds Transfer - CKMF 2022 Altona Skating Club (Kid Sport Fund)	1000-01 - ..	(250.00)	4,469.23	
Transfer	2022-10-12			Funds Transfer - CKMF 2022 Altona Minor Hockey Kidsport Fund	1000-01 - ..	(1,500.00)	2,969.23	
General Journal	2022-10-31	347		Credit Interest	4100-40 - L..	0.31	2,969.54	
Total 1035-10 - 00208 - Curtis Klassen Fund (Donations & interest held to be granted in memory og Curtis Klassen)							(1,749.69)	2,969.54
<b>1062-10 - GIC - Non Redeemable - RCF (Long term investments for the Rosenfeld Cemetery Fund)</b>								5,000.00
Total 1052-10 - GIC - Non Redeemable - RCF (Long term investments for the Rosenfeld Cemetery Fund)								5,000.00
<b>1065-10 - GIC - Non Redeemable - KWMF (Long term investment for the Kendall Wiebe Memorial Fund)</b>								12,077.78
Total 1055-10 - GIC - Non Redeemable - KWMF (Long term investment for the Kendall Wiebe Memorial Fund)								12,077.78
1090-10 - GIC - Menno H Friesen								31,058.00
<b>TOTAL</b>						<b>(12,484.14)</b>	<b>1,983,888.18</b>	

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02-11-22  
Accrual Basis

Altona Community Foundation Inc.  
**Balance Sheet**  
As of 3 November 2022

	<u>3 Nov 22</u>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
1020-60 - TWF - Neuberghal Heritage Fund (Neuberghal Heritage Foundation Fund)	4,047.08
1020-50 - TWF - Bergfeld Missions Fund (Bergefeld Mennonite Church Missions Fund)	51,148.31
1020-40 - TWF - Ag Scholarship Fund (Future Ag Leader Scholarship Fund)	51,148.31
1020-10 - TWF - ACF Managed Fund (The Winnipeg Foundation managed fund)	1,609,598.74
1068-10 - 00216 - Interest Granting - MF	2,434.06
1000-00 - Operating Chequing Account (To record operating expenses)	12,849.11
1080-10 - 00209 - Savings for Invest - RCF (Donations recieved for investing in the Rose...)	1,578.58
1062-10 - 00210 - Interest Granting - RCF (Interest earned for distribution on the Rosenf...)	150.05
1085-10 - 00211 - Savings for Invest - KWMF (Donations held in savings for KWMF till inv...)	971.89
1040-10 - YIP Savings (YIP Flow-through account)	872.80
1060-10 - 00204 - Interest Granting - ACF (Interest recieved from investments and used t...)	68,375.36
1075-10 - Special Daily Savings-ACF	7,851.83
1070-10 - 00206 - Savings for invest-ACF (Donations recieved and held till invested.)	1,038.16
1035-10 - 00208 - Curtis Klassen Fund (Donations & interest held to be granted in memo...)	2,989.54
1052-10 - GIC - Non Redemable - RCF (Long term investments for the Rosenfeld Cemetr...)	5,000.00
1055-10 - GIC - Non Redemable - KWMF (Long term investment for the Kendall Wiebe M...)	12,077.78
1090-10 - GIC - Menno H Friesen	31,058.00
Total Chequing/Savings	<u>1,863,869.18</u>
Other Current Assets	
1210-10 - Accrued Interest Recievable	14,132.04
12200 - Accounts Receivable - Other (Income earned this year, collected next year)	4,057.73
Total Other Current Assets	<u>18,189.77</u>
Total Current Assets	<u>1,881,858.95</u>
<b>TOTAL ASSETS</b>	<b><u>1,881,858.95</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-10 - Grants Payable (Grants promised to other organizations or individuals)	39,770.00
Total Accounts Payable	<u>39,770.00</u>
Other Current Liabilities	
2050-00 - Acct's Payable & Accrued Liab.	3,000.00
2550-00 - GST/HST Payable (Tax amounts collected on sales and paid on purchases, ...)	-552.68
Total Other Current Liabilities	<u>2,447.32</u>
Total Current Liabilities	<u>42,217.32</u>
Total Liabilities	42,217.32
Equity	
2083-00 - Ag Scholarship Fund	50,810.82
2082-00 - Bergfeld Missions Fund	48,767.82
2081-00 - Neuberghal Heritage Fund	3,781.88
2010-20 - Income Retained for future dist	18,945.40
2020-40 - Curtis Klassen Memorial Fund	4,911.83
2030-00 - YIP Fund	-3,763.73
2040-30 - Contributed Capital	1,587,553.44
2060-00 - Rosenfeld Cemetary	8,192.87
2070-00 - Kendell Wiebe Memorial Fund	12,759.07

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02-11-22  
Accrual Basis

Altona Community Foundation Inc.  
**Balance Sheet**  
As of 3 November 2022

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	<b>3 Nov 22</b>
2080-00 - Menno F Friesen Memorial Fund	32,429.49
32000 - Retained Earnings (Undistributed earnings of the corporation)	81,473.45
Net Income	-4,220.11
Total Equity	<u>1,839,641.63</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,881,858.95</u></b>

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02-11-22

Accrual Basis

## Altona Community Foundation Inc.

## Profit &amp; Loss

1 October through 3 November 2022

	1 Oct - 3 Nov 22	1 Oct - 3 Nov 21	\$ Change
Ordinary Income/Expense			
Income			
4000-60 - Tax-Receipted Donations - NHF (Donations to Neuberghthal Heritage Fund)	430.70	0.00	430.70
4100-70 - Interest on Investments - MHF	5.66	0.62	5.04
4000-00 - Tax-Receipted Donations - ACF (Total eligible amount of gifts received by the registered char...	120.00	367.90	-247.90
4000-40 - Tax-receipted Donations - CKMF (Donations to the Curtis Klassen Fund)	0.00	3,815.00	-3,815.00
4100-20 - Interest on Investments - ACF (Revenue from Investments In cash, securities, and property)	165.09	9,429.83	-9,264.74
4100-30 - Interest on Investment - RCF (Income earned on Investments for Rosenfeld Cemetery Fund)	0.14	0.11	0.03
4100-40 - Interest - Curtis Klassen Fund (Interest Eraned on Curtis Klassen Fund)	0.31	0.07	0.24
4100-50 - Interest on Investment - KWFund (Interest earned on Investments an for the Kendall Wiebe M...	0.08	0.09	-0.01
4100-60 - Interest on YIP Fund	0.07	0.06	0.01
Total Income	722.05	13,613.68	-12,891.63
Gross Profit	722.05	13,613.68	-12,891.63
Expense			
5000-70 - Grants Paid - MF	292.58	0.00	292.58
5000-00 - Advertising and Promotion (Advertising, marketing, graphic design, and other promotional e...	0.00	760.00	-760.00
5010-00 - Bank Service Charges - ACF (Bank account service fees, bad check charges and other bank f...	5.00	1.00	4.00
5000-20 - Grants Paid - ACF (Program-related awards, grants, benefits, individual assistance)	4,005.00	-374.00	4,379.00
5000-30 - Grants Paid - CKMF (Grants paid on behalf of Curtis Klassen MemorialFund)	250.00	1,000.00	-750.00
5070-00 - Meeting Expenses (Expenses related to board meetings. Lunch etc.)	52.98	50.13	2.85
5090-00 - Office Supplies (Office supplies expense)	15.60	7.80	7.80
66700 - Professional Fees (Payments to Accountants for services rendered)	321.00	0.00	321.00
5040-00 - Website Maintenance (Updates and redesign of Website)	0.00	2,998.00	-2,998.00
Total Expense	4,942.16	4,442.93	499.23
Net Ordinary Income	-4,220.11	9,170.75	-13,390.86
Net Income	<b>-4,220.11</b>	<b>9,170.75</b>	<b>-13,390.86</b>

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02-11-22

Altona Community Foundation Inc.  
**A/P Aging Summary**  
As of 3 November 2022

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Altona Community Action Network (ACAN)-GR	0.00	0.00	0.00	0.00	8,000.00	8,000.00
Border Land School Division GR	0.00	0.00	0.00	0.00	0.00	0.00
Genesis House - GR	0.00	0.00	0.00	0.00	1,500.00	1,500.00
Kiddle Sunshine Center GR	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Neubergthal Heritage Foundation Inc. - GR	0.00	0.00	0.00	0.00	5,400.00	5,400.00
Pembina Valley Humane Society GR	0.00	0.00	0.00	0.00	500.00	500.00
Regional Connections	0.00	0.00	0.00	0.00	8,000.00	8,000.00
Rhineland Care Inc. - GR	0.00	0.00	0.00	0.00	0.00	0.00
South Central Regional Library - GR	0.00	0.00	0.00	0.00	8,000.00	8,000.00
The Station, Youth For Christ - GR	0.00	0.00	0.00	0.00	5,370.00	5,370.00
Town of Altona GR	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>39,770.00</b>	<b>39,770.00</b>