

Guidelines to Qualify for a Grant

Please review the following guidelines before submitting a grant application to the Altona Community Foundation:

- Only charities registered with CCRA are eligible for grants from the Altona Community Foundation. Your charitable registration number is a nine-digit number followed by RR0001. If a second party organization is providing access to a charitable number, a letter documenting permission for this usage must be provided by the applicant. This letter must accompany the application form. There must be an affiliation between the registrant and the applicant if a second party charitable number is utilized.
- The applicant must carry out its activities in the Altona Community Foundation geographic granting area. This area is to include the Town of Altona, Town of Gretna, Village of Rosenfeld, and the area around Altona generally consisting of the Municipality of Rhineland (excluding the Town of Plum Coulee).
- The applicant must make services and access available without discrimination because of race, color, religion, sex, age, marital status or handicap.
- Applications will be considered for capital projects, project start-ups, new organization start-ups or human resource development.
- Definition of capital project (business dictionary):
 - Long-term investment project requiring relatively large sums to acquire, develop improve, and/or maintain a capital asset (such as land, buildings, dike, roads).
 - Capital project is defined to include acquisition of capital assets or improvements and additions to these, construction and initial equipment, reconstruction, significant demolition, major alteration of any capital asset and major maintenance projects.
 - A capital project does not include: preventative maintenance consisting of normal upkeep or repairs to keep capital assets and their attached fixtures in their present condition or state of usefulness, to prevent their deterioration.
 - Major maintenance means the maintenance or repair of capital assets that are not needed on an annual or biennial basis or are not the function of the permanent maintenance staff of the agency.
- The availability of other sources of funding/granting/fundraising must be in place. The Altona Community Foundation will not fund 100% of any project.
- The Altona Community Foundation may choose to initiate a response to a need in the community by seeking out leaders.
- Preference is given to projects which:
 - Benefit the whole community.
 - Encourage more efficient use of community resources.
 - Demonstrate new approaches and techniques in the solution of community problems.
 - Address the underlying causes of problems in our society.
 - Promote efficient and coordinated use of community resources, both human and financial.
 - Promote volunteer participation.
- Grants are not made to or for:
 - Individuals.
 - Annual fund drives.
 - Pay down mortgages or reduce deficits.
 - Support operating expenses.
 - Projects already completed.
 - Political activities.
 - Direct religious' activities of religious groups or organizations; except when community access is available, and will significantly benefit the community at large.