



Altona Community Foundation

For today's needs and tomorrow's dreams.

Box 2076 Altona, MB R0G 0B0 • altonacommunityfoundation.com

Privacy Statement

APPROVED:

December 7, 2021

SUBJECT TO REVIEW:

Annually at planning sessions

ALTONA COMMUNITY FOUNDATION (ACF) PRIVACY PRACTICES

ACF is committed to protecting the privacy of the personal information of all donors, employees, board members and other stakeholders. ACF values the trust of all those we deal with, and of the public, and recognizes that maintaining this trust requires that we be transparent and accountable in how we treat the information that is shared with us.

During the course of the various projects, programs and activities it may become necessary for the ACF to gather and use personal information. The ACF is committed to the protection of this information and to prevent its dissemination.

Reports to the public of endowments and donors form a regular part of the business of the ACF.

This information is available in the annual printed reports and/or in press releases. Whenever and wherever anonymity is requested, this will be respected and honored.

All personal information will be kept in the strictest confidence and used only as it pertains to the practices and activities of the ACF. All measures will be taken to prevent the loss or destruction of this information.

The administrator of the board is designated as the privacy officer.

WHAT IS CONSIDERED PERSONAL INFORMATION?

Personal Information is anything that can be used to distinguish, identify or contact any individual, company or corporation by means of name, address, birth date, email address, phone number, etc. This information will not be rented or sold to any third party. Should it become necessary to make any of this information available to contract services (printers, designer, etc.) utmost discretion will be used by ACF staff members / directors to maintain the confidentiality of the information.

WEB SITE AND ELECTRONIC COMMERCE

ACF is strongly committed to protecting the privacy of those who use our website. This site compiles conventional log files to monitor and assess activity related to visits to the site. The information we collect is used to improve and enhance the content and services of the website. We do not disclose information about individual visits neither do we provide the information given to us on our website to outside companies.

CONTACT INFORMATION

If you have any questions about this privacy statement, the treatment of personal information, or dealings with our website, contact the Altona Community Foundation, Box 2076, Altona, MB R0G 0B0.