



Altona Community Foundation

Minutes October 9, 2025

Minutes of the Altona Community Foundation (ACF) Board of Directors meeting held on Thursday, October 9, 2025.

Present were: president, Haydon Friesen; vice chair, Al Friesen; treasurer, Michelle Wiebe; Leanne Braun; Ralph Hamm; and Jo Funk.
Regrets: Vic Loewen.

Call to Order

Haydon Friesen called the meeting to order at 12:04.

1. Review of the Agenda

MOTION: Ralph Hamm - moved – Jo Funk– seconded - THAT the agenda is approved as presented.
CARRIED.

2. Review of Previous Minutes

MOTION: Leanne Braun – moved – Michelle Wiebe – seconded – THAT the minutes of the meeting held September 11, 2025 are adopted as circulated.
CARRIED.

3. Welcome New Board Member

- Haydon welcomed new board member Michelle Wiebe.

MOTION: Ralph Hamm - moved – Al Friesen – seconded - THAT the Altona Community Foundation board approve the appointment of Michelle Wiebe as the new treasurer of the Altona Community Foundation and set her up to have signing authority and online access on the Altona Community Foundation account at Access Credit Union.
CARRIED.

- Board still has two vacant spots – Al to approach two potential members and report back to the board before next meeting so we have two new board members at the November meeting.
- Carry over from last month - Ralph and Jo were to draft a board member description and list of skills to help us have criteria and a way forward for selecting new board members – item will move over to the planning session meeting.

4. Reorganize Committees

- Michelle to join the asset development committee.
- Remaining board members will stay on their current committees - Jo will remain on both granting and asset development until we are back at nine members.

5. Financials

- Carry over from last month - Jo to follow-up with Access CU on why the online payee option is not working.
- Cheques were issued to Rosenfeld Cemetery Fund, \$250.87 – interest for granting.
- Online payment was made to ACF M/C, \$99.72.
- Funds were transferred to TWF: \$1,518.33 into the ACF managed fund and \$14,306.67 to establish the KAWMA fund at the TWF before their year end deadline of October 8.
- Donations were received from: W.C. Miller Class of '75, \$642.93 and KAWMA fund, \$1,000.
- No financial reports were presented to the board – Angus closing year end and sending files over to Michelle.

6. Youth in Philanthropy (YIP)
 - Carry over from last month - a new Memorandum of Understanding contract between YIP and ACF needs to be signed for the next three years.
 - As per the ACF financial policy the YIP fund incurs annual fees of \$2.50 per service item and 1% of the donations received. Ralph and Haydon discussed and feel these fees should be waived to better support the fund's objectives.

MOTION: Ralph Hamm - moved – Al Friesen – seconded - THAT the Altona Community Foundation board remove any service fees that are charged to the YIP fund on an annual basis.

CARRIED.

 - Ralph to reach out to YIP teacher rep Vanessa Zacharias before the next meeting.

7. Granting
 - Haydon and Ralph drafted a procedure for email motions for the board to review – a revised final email motion policy was presented to the board prior to the meeting.
 - Angus confirmed \$71,685 is available for FG2025 and \$1,035 from the MHF Fund.
 - Three FG2025 applications have been submitted already.
 - Jenn posted FG2025 on social media, posted to Chamber newsletter and sent an email to past grant recipients.

8. Community Engagement Committee
 - Committee has quotes on Giving Challenge advertising for print, radio and digital.
 - Check if The Gardens on Tenth is holding their Healthy Living Expo.

9. Asset Development Committee
 - ACF Future Ag Leader Scholarship – no new report.
 - BMCM Fund – no new report.
 - CKM Fund – no new report.
 - KAW Memorial Award Fund – funds were transferred to TWF to establish the fund. Still waiting for signatures on the agreement.
 - RNL Fund – no new report.
 - RC Fund – interest for granting cheque was issued for \$250.87, Jenn sent Cathy an email letting her know the cheque had been dropped off at the Municipality of Rhineland.
 - MHF Fund – funds to disperse for FG2025 are \$1,035.
 - NHF Fund – no new report.
 - Thomas Sill Fund – no new report.
 - Thomas Sill MB Grant – no new report.
 - Altona Community Foundation Administration Fund – no new report.
 - Earl Dick Fund – carry over from September meeting: a draft flow through fund agreement for the Earl Dick Fund was sent out for committee review. Waiting for confirmation on where to deposit the ACF proceeds from the tournament.

10. Endow MB Giving Challenge
 - This year's Giving Challenge will be November 10 to 16 not 12-19 as stated on the agenda.
 - Jo confirmed that Access CU can be a drop off location for cheques. Michelle also offered West Park Motors as an additional drop off location.
 - Community engagement working on advertising the challenge.
 - Jenn to post on social media and send email to past donors.

11. New Business
 - ACF has been approached to host a citizen of the year banquet – board to move this discussion to the planning session meeting.
 - A board member has inquired about buying ACF's old laptop. Board to come up with a value.

12. Next Meeting

- Thursday, November 20, 12 noon – Gold Room.

13. Adjournment.

THEREFORE, BE IT RESOLVED THAT this meeting is now adjourned and the next meeting of the Altona Community Foundation will be held on Thursday, November 20 @ 12 noon.

CARRIED.

Haydon Friesen, president
Altona Community Foundation